

Clerk's Department

2026 Revenue Budget

Some stats...

	2018	2019	2023	2024	2025
Marriage Ceremonies	64	66	118	141	121
Marriage Licences	326	328	348	359	338
Death Certificates	515	516	600	619	605
Lottery Licences	94	70	53	52	43
Business Licences	132	131	198	203	195
Liquor Licences	20	10	17	22	26

Some stats...

	2018	2019	2023	2024	2025
Zone Change Notices	17	25	25	23	27
Minor Variances	25	32	28	22	15
FOI Requests	7	16	94	122	177
Commissioner of Oaths	543	476	347	287	225
Pieces of mail sent	51,318	***	45,751	43,782	49,225
Crossing Guard Incidents			39	40	55

2026 Increase

- Market Review – Clerks Department Full-time wages
- Insurance
- City Hall building repairs and maintenance
- Additional crossing guards

2026 Increase

- Insurance - \$35,000
 - Soft market cycle
 - Overall increase of 2.3% for 2026
 - Includes growth-related additions
- City Hall building repairs and maintenance - \$20,000
 - 2025 plumbing issues continue to be addressed in 2026
- Crossing Guards - \$32,000
 - Additional guard for the new Turtle Island School

2026 General Information

- FOIs

- Large FOI in 2025
 - Increased revenue
 - Part-time wages
- New software has been implemented
- New routine disclosure process has been implemented

2026 General Information



- Election

- Total budget of \$305,000 - includes pre-approved Election Coordinators
- Contribution to the reserve was increased in 2025 to offset the additional cost of a hybrid election
- Other impacts:
 - Clerks OT – Other staff providing coverage
 - Clerks Advertising – Board and Committee recruitment

Questions?

