



# DOWNTOWN CONTRACTOR PARKING VEHICLE/STORAGE BIN PERMIT APPLICATION FORM

Office of the City Engineer  
944 James Street, P. O. Box 1539  
Woodstock, ON N4S 0A7

APPLICATION DATE: \_\_\_\_\_

PERMIT NO.: \_\_\_\_\_

This permit waives the maximum 2hr parking restriction uptown.  
To use the City right-of-way, a Road Occupancy/Work Permit application is required.

## Applicant Information

Company / Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

## Type of Work/Purpose

- New/Explain: \_\_\_\_\_  - Repair/Explain: \_\_\_\_\_

Work Location: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Parking Requested: (Name of Street or Parking Lot) \_\_\_\_\_

## Vehicle Information

Please check which applies:  - Vehicle(s)  - Storage Bin **\$20/parking space/week**

Make/Model: \_\_\_\_\_ Plate No.: \_\_\_\_\_ Permit #: \_\_\_\_\_

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## Payment Type

Amount to be paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Cash: \_\_\_\_\_ Cheque: \_\_\_\_\_ Debit: \_\_\_\_\_

THE CORPORATION OF THE CITY OF WOODSTOCK, OFFICE OF THE CITY ENGINEER  
944 James Street, P.O. Box 1539, Woodstock, ON N4S 0A7  
519-539-2382 ext. 3105

**TEMPORARY DOWNTOWN CONTRACTOR PARKING  
APPLICATION PERMIT**

**GENERAL CONDITIONS**

**Please Note:**

- This permit waives the maximum time limit to allow a contractor's vehicle or refuse bin to be parked or located beyond the two (2) hour time restrictions.
- Applicant is still required to adhere to all bylaws and posted signs on city and county streets, as well as, in our municipal lots.
- The permit must be displayed in the vehicle windshield or easily accessible by view. Refuse bin shall not be required to display a permit; however, a copy of the permit shall be kept on file at the City Engineer's Office.
- A permit will be issued only for the minimum required time necessary to complete the construction and at the discretion of the City Engineer. Refuse bins shall be removed immediately after completion of construction.
- The Temporary Construction Permit fee is \$10/space/week.
- With the exception of refuse bins, the permit shall not be valid for the applicable hours on designated snow routes/street cleaning routes (2:00 a.m. - 6 a.m.)
- Temporary Construction Permits for vehicles or refuse bins may be cancelled at the discretion of the City Engineer should the privilege be abused.

**FAILURE TO COMPLY WITH THE ABOVE CONDITIONS WILL RESULT IN THE ISSUANCE  
OF A PARKING INFRACTION NOTICE.**

**IF YOU ARE WORKING ON THE CITY RIGHT-OF-WAY, A ROAD OCCUPANCY –WORK  
PERMIT IS REQUIRED.**

**ALL CONDITIONS ARE SUBJECT TO REVISION AS NECESSARY.**

**REGARDING DAMAGE TO CITY PROPERTY – ALL REPAIRS SHALL BE EQUAL OR  
SUPERIOR TO THE ORIGINAL CONDITION.**