



APPLICATION FOR LOTTERY LICENSING ELIGIBILITY

1. Name of Organization: _____

Address: _____

Phone: _____ Email Address: _____

2. Is the Organization incorporated as a non-profit organization in the Province of Ontario?
Yes ____ Incorporation # _____

3. Is the Organization registered with Revenue Canada as a charitable organization?
Yes ____ Registration # _____

4. How long has the Organization been in existence? _____

5. How many persons comprise your bona fide membership? _____

6. Describe the requirements to become a bona fide member of your Organization.

7. What category best describes the Organization?
____ Advancement of Education ____ Relief of Poverty
____ Health & Welfare ____ Advancement of Religion
____ Other Charitable Purposes Beneficial to the Community: (Please specify sub-category)

- | | | |
|----------------------|------------------------|-------------------|
| Culture & Arts | Health & Welfare | Amateur Sports |
| Enhancement of Youth | Public Safety Programs | Community Service |

8. Describe your Organization's mandate or mission statement.

9. Indicate the specific purpose(s) to which lottery proceeds will be applicable.

10. For the purpose of lottery licensing, all organizations must have a lottery trust account. Please complete the following information:

Bank: _____ Trust Account: _____

Address: _____ Fiscal Year-end: _____

11. The designated member of the organization who will be responsible for keeping and maintaining records of all financial transactions to the licensed lottery activities.

Name: _____ Phone: _____

Address: _____

12. Names of bona fide members and phone numbers of those individuals who will conduct one or more of the lottery events referred to in this application:

1.	4.
2.	5.
3.	6.

13. Does the Organization currently manage and conduct any gaming event (lotteries) within the City of Woodstock or other Municipalities?

_____ Yes _____ No

Please indicate type of gaming event and location (Municipality)

___ Bingo ___ Raffle ___ Break Open Tickets ___ Bazaars

Municipality: _____

14. Location of Bingo Lottery Events/Sales Location of Break Open Tickets

BINGO

BREAK OPEN TICKETS

Name of location

Name of location

Address of location

Address of location

Gaming supplier registration #

Gaming supplier registration #

Designated Members in Charge

All Designated Members in Charge must be bona fide members of the organization and are required to complete this form

*We, as active, bona fide members of _____
(organization)*

hereby certify that as the designated members in charge of the lottery for which this application is made, will be responsible for the management and conduct of the lottery in accordance with the terms and conditions under which the lottery licence is issued.

Print Name in Full

Title

Other Position(s) held in Organization

Home Address

City and Province:

Postal Code:

Business Phone:

Home Phone:

Date

Signature

Print name in Full

Title

Other Position(s) held in Organization

Home Address

City and Province:

Postal Code:

Business Phone:

Home Phone:

Date

Signature

We the above signed, declare that all information provided in and with this statement is factual and correct.

***** Please refer to the Municipal Freedom of Information and Protection of Privacy Act section 8.8(1) for disclosure information *****

PLEASE NOTE

THIS REQUEST FOR ELIGIBILITY MUST BE SIGNED BY TWO (2) PRINCIPAL OFFICERS OF THE ORGANIZATION.

When an organization applies for a lottery licence, the following documents or information are required so that eligibility can be reviewed:

- Incorporation Papers (Letters Patent)
- Constitution and By-Laws
- Notification of Charitable Registration (Canada Customs and Revenue Agency) (if applicable)
- The most recent Registered Charity Information Return & Public Information Return, as submitted to Canada Customs and Revenue Agency (if applicable)
- Financial Statement for Previous Fiscal Year (audited, where applicable)
- Detailed outline of all programs/services provided in the previous year and specific costs incurred in delivery
- Detailed outline of all programs/service currently provided and specific costs incurred in delivery
- The current operating budget
- Current Listing of the Board of Directors
- Any other information that will assist in determining the charitable nature of the objects and purposes. This could include an annual report, correspondence relating to its charitable number for income-tax purposes, and confirmation that it meets the reporting requirements of the Charities Accounting Act

The proposed use of proceeds, which must be consistent with the primary objects and purposes of the organization and of a charitable nature consistent with at least one of the four classifications of charitable purposes.