

## Rental Checklist

___ chairs	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ tables	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ table cloths	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ Special Occasions Permit (SOP)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ alcohol	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ food	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ drinks	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ decorations	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ AV equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ music	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ glasses	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ plates	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ utensils	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ napkins	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ bar	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
___ podium	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A