

COWAPOLOOZA
Food Vendor Application
August 17-18, 2018
Southside Park, Woodstock, ON



Name of Applicant: _____

Studio or Business Name: _____

Address: _____

Postal Code: _____ Returning Vendor: Yes No

Home Phone: _____ Business Phone: _____

Cell: _____ Fax: _____

Email: _____

MENU	PRICE

EQUIPMENT SPECIFICATIONS

Size of Area Required _____

Do you require access to water Yes / No

Do you require access to electricity? Please list amps required _____

CONDITIONS OF VENDING

1. All applicants will be approved by vendor coordinator.
2. Vendors must display and sell only the wares approved on application.
3. Unauthorized use or reproduction of the Cowapolooza logo is prohibited.
4. Wares are to be sold on registered site only.

Cowapolooza reserves the right to halt the sale of any wares deemed inappropriate or unsafe

PUBLIC HEALTH UNIT:

You are required to complete an Oxford County Public Health Special Events Food Vendor Form and submit it to the Health Unit by July 27, 2018.

BOOTHS: The fee is \$300.00 and must accompany the application. Applications will be accepted until, August 10, 2018.

- \$300 includes:
 - Water source
 - Hydro
 - Presence on website and print material
 - Logo displayed on big screens during 2 open air concerts
 - Refrigeration truck on site
 - Security
- What we require from you:
 - Board of health forms to be filled out and delivered or faxed to Health unit.
 - Your own propane handler
 - Empty and dispose of your own grease
 - Everything to be taken down Saturday night or early Sunday morning
 - Honor meal vouchers for volunteers
 - Clean up all refuse around your area

A clean-up deposit of \$50 is required for all craft and food vendors, and there is an additional \$50 deposit (\$100 total) required of any open-air fry vendors. Please make this a separate cheque out to The City of Woodstock. Your cheque will be returned upon inspection of the area provided to you.

NOT SUPPLIED: Canopies, tents, extension cords, lighting.

INSURANCE: All vendors should carry liability insurance and if you have such insurance please provide a copy with your application.

SECURITY: Although Cowapolooza provides security personnel both during operating hours and overnight throughout the park, it is the responsibility of the vendor to secure their wares against theft and vandalism.

*The City of Woodstock is not responsible for lost, stolen or damaged goods during the festival.
It is suggested that all vendors have their own liability insurance.*

Contractor shall indemnify and save harmless the municipality from any and all charges, fines, penalties, and costs that may be incurred or paid by the municipality.

TIME REQUIREMENT: **Friday: 4 PM until closing**
 Saturday: 12 PM until closing

SETUP: Friday, August 17, 2018 between 12 pm and 4 pm. Enter Park from Finkle Street entrance by Cricket club.

LOADING/UNLOADING TIMES: **FRIDAY** after crowd disperses after the last performer has left the stage.
 SATURDAY between 9:00 AM and 11 AM
 SATURDAY after crowd disperses after the last performer has left the stage.
 * Times Subject to Change *

The vendor will be allowed to drive into the Park for loading and unloading purposes *only during the appointed times*. Vehicles must be removed ASAP to nearby designated parking. *No unauthorized vehicle will be allowed to remain on site under any circumstances.*

TEAR DOWN: Saturday after 11 pm or until the last performer has left the stage. Cowapolooza respectfully requests that tear down *not* begin until after the last performer has left the stage.

I, _____ agree to comply with all conditions and regulations on the food vendor application for vending at Cowapolooza,

Signature _____ Date _____

Register at the Community Services Office at City Hall,
500 Dundas Street, Woodstock, Ontario, N4S 0A7
(Cash or Cheque Only)
Make cheques payable to City of Woodstock

Brad Janssen
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	Vendor Fee	\$
	Total	\$