

Canada Day  
 Food Vendor Application  
 Wednesday July 1<sup>st</sup>, 2020  
 Southside Park, Between East & West Diamonds Woodstock,  
 Ontario



Name of Applicant: \_\_\_\_\_

Studio or Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Returning Vendor: Yes No

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Menu Item	Price

**All Food Vendor areas are 15' x 15' unless otherwise agreed upon by event organizer.**

### ***CONDITIONS OF VENDING***

1. All applicants will be approved by vendor coordinator.
2. Vendors must display and sell only the wares approved on application.
3. Wares are to be sold on registered site only.

**A clean-up deposit of \$50 is required for all craft and food vendors, and there is an additional \$50 deposit (\$100 total) required of any open-air fry vendors.** Please make this a separate cheque out to The City of Woodstock. Your cheque will be returned upon inspection of the area provided to you.

For Internal Use Only

**PUBLIC HEALTH UNIT:**

**You are required to complete the Southwestern Public Health Special Events Food Vendor Form and submit it to [specialevents@swpublichealth.ca](mailto:specialevents@swpublichealth.ca), no later than 14 days prior to event.** The Southwestern Public Health Special Events Food Vendor Form can be found here: [https://www.swpublichealth.ca/sites/default/files/file-attachments/basic-page/special\\_event\\_food\\_vendor\\_form\\_june\\_2018\\_swph.pdf](https://www.swpublichealth.ca/sites/default/files/file-attachments/basic-page/special_event_food_vendor_form_june_2018_swph.pdf)

**BOOTHS:** The fee is **\$150.00** and must accompany the application. Applications will be accepted until, June 19, 2020.

- What we require from you:
  - Commitment with payment
  - Board of health forms to be filled out and delivered or faxed to Health unit.
  - Your own propane handler
  - Clean up your own grease
  - Everything to be taken down the evening of July 1<sup>st</sup>
  - Honour meal vouchers for volunteers as agreed upon by event organizer
  - Clean up all refuse around your area

**NOT SUPPLIED:** Canopies, tents, lighting, extension cords.

**INSURANCE:** All vendors must carry minimum \$2,000,000 liability insurance. Please provide a copy with your application.

*The City of Woodstock is not responsible for lost, stolen or damaged goods during the festival.  
It is suggested that all vendors have their own liability insurance.*

**Contractor shall indemnify and save harmless the municipality from any and all charges, fines, penalties, and costs that may be incurred or paid by the municipality.**

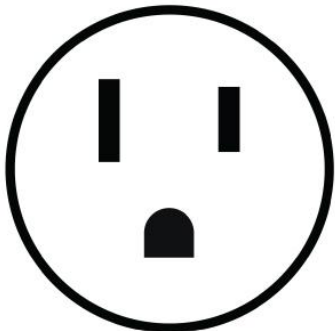
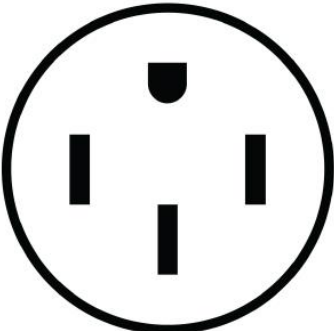
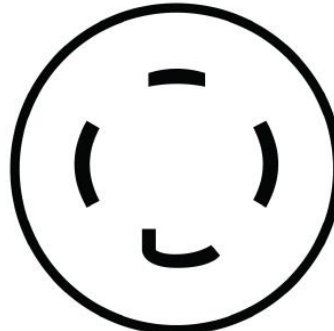
**TIME REQUIREMENT:** July 1<sup>st</sup>; 2 PM until closing

**SETUP:** July 1, 2020 between 11 am and 2 pm. Enter east and west diamonds at Southside Park from Old Wellington St.

Vehicles must be removed ASAP to nearby designated parking. *No unauthorized vehicle will be allowed to remain on site under any circumstances.*

**TEAR DOWN:** July 1<sup>st</sup> after 10 pm and crowd has dispersed or unless otherwise negotiated and agreed upon by event organizer

**ELECTRICAL OUTLETS OFFERED:** Hydro is limited and at a premium. These are the receptacles available for food vendors. Please check off which one your operation would require. Each vendor will be required to provide the appropriate length of cord in accordance to where they might be located in proximity to the hydro boxes.

Household 110v	Stove Plug	4 Prong Twist Lock
		
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I, \_\_\_\_\_ agree to comply with all conditions and regulations on the food vendor application for vending at Woodstock's Canada Day.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Register at Administrative Office, Second Floor of City Hall  
 500 Dundas Street, Woodstock, Ontario, N4S 0A7  
 (Cash or Cheque Only)  
 Make cheques payable to City of Woodstock

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 EMAIL: [bjanssen@cityofwoodstock.ca](mailto:bjanssen@cityofwoodstock.ca)