

**Canada Day
Food Vendor Application
Sunday, July 1, 2018
Southside Park, Between East & West Diamonds
Woodstock, Ontario**



Name of Applicant: _____

Studio or Business Name: _____

Address: _____

Postal Code: _____ Returning Vendor: Yes No

Home Phone: _____ Business Phone: _____

Cell: _____ Fax: _____

Email: _____

Menu Item	Price

All Food Vendor areas are 15' x 15' unless otherwise agreed upon by event organizer.

CONDITIONS OF VENDING

1. All applicants will be approved by vendor coordinator.
2. Vendors must display and sell only the wares approved on application.
3. Wares are to be sold on registered site only.

A clean-up deposit of \$50 is required for all craft and food vendors, and there is an additional \$50 deposit (\$100 total) required of any open-air fry vendors. Please make this a separate cheque out to The City of Woodstock. Your cheque will be returned upon inspection of the area provided to you.

PUBLIC HEALTH UNIT:

You are required to complete an Oxford County Public Health Special Events Food Vendor Form and submit it to the Health Unit by June 15, 2018. The Oxford County Public Health Special Events Food Vendor Form can be found here:

http://www.oxfordcounty.ca/Portals/15/Documents/Public%20Health/Healthy%20Places/Food%20safety/Special%20Event%20Food%20Vendor%20Form_2015.pdf

BOOTHS: The fee is \$150.00 and must accompany the application. Applications will be accepted until, June 22, 2018.

- What we require from you:
 - Commitment with payment
 - Board of health forms to be filled out and delivered or faxed to Health unit.
 - Your own propane handler
 - Clean up your own grease
 - Everything to be taken down the evening of July 1st
 - Honour meal vouchers for volunteers as agreed upon by event organizer
 - Clean up all refuse around your area

NOT SUPPLIED: Canopies, tents, lighting, extension cords.

INSURANCE: All vendors should carry minimum \$2,000,000 liability insurance. Please provide a copy with your application.

*The City of Woodstock is not responsible for lost, stolen or damaged goods during the festival.
It is suggested that all vendors have their own liability insurance.*

Contractor shall indemnify and save harmless the municipality from any and all charges, fines, penalties, and costs that may be incurred or paid by the municipality.

TIME REQUIREMENT: July 1st; 2 PM until closing

SETUP: July 1, 2018 between 11 am and 2 pm. Enter east and west diamonds at Southside Park from Old Wellington St.

Vehicles must be removed ASAP to nearby designated parking. *No unauthorized vehicle will be allowed to remain on site under any circumstances.*

TEAR DOWN: July 1st after 10 pm and crowd has dispersed or unless otherwise negotiated and agreed upon by event organizer

I, _____ agree to comply with all conditions and regulations on the food vendor application for vending at Woodstock's Canada Day.

Signature _____ Date _____

Register at Administrative Office, Second Floor of City Hall
500 Dundas Street, Woodstock, Ontario, N4S 0A7
(Cash or Cheque Only)
Make cheques payable to City of Woodstock

Brad Janssen
TEL: 519-539-2382, ext. 4102
Fax: 519-539-7695
EMAIL: bjanssen@cityofwoodstock.ca