

Canada Day Celebrations
 Craft Vendor Application Form
 Wednesday July 1st, 2020
 Southside Park, East & West Diamonds
 Woodstock, Ontario



Name of Applicant: _____

Business Name: _____

Are you a returning vendor? Yes No

Address: _____ Postal Code: _____

Home Phone: _____ Business Phone: _____

Cell: _____ Email: _____

Briefly describe items for sale & price range:

Vendor Fee: All lots are outside and measure no less than 10 feet by 15 feet. The fee is \$50.00 (tax included) and must accompany the application. If not approved, payment will be returned.
Applications will be accepted until Friday June 19th, 2020.

Hydro: Electricity is limited. If electrical hookup is available, vendor may apply for an additional \$25.00 (tax included) for (1) 110 volt circuit; 15 amp outlet. Vendor can purchase additional outlets if needed. Vendor must provide their own extension cords.

If available, would you like electrical hookup? Yes No

List of equipment needing electricity: *No generators are allowed for craft vendors.*

Item	Volts	Amps

Conditions of Vending

- All applicants must be approved by vendor coordinator.
- Vendors must display and sell only the wares approved on application..
- Wares are to be sold on registered site only.

The City of Woodstock reserves the right to halt the sale of any wares deemed unsuitable, inappropriate, offensive or unspecified in the application.

Not Supplied: canopies, tents, tables, chairs, extension cords, lighting

Note: You are only allowed to drive plastic 10 inch stakes or less into the ground to secure your tent.

Insurance: All vendors must carry liability insurance. Please include a copy with your application.

Time Requirement: Wednesday July 1st from 2:00pm until closing (approx. 10:00pm)

Setup: Wednesday July 1st between 12:00pm and 2:00pm.

Teardown: You may tear down before the 9:30pm fireworks, but we ask that you stay onsite until after the crowd has dispersed after 10:00pm. **No vehicles are permitted inside the park until crowd has dispersed from the fireworks.**

**Times subject to change

The vendor will be allowed to drive into the park for loading and unloading purposes **only during the appointed times.** Vehicle and trailers must be removed ASAP to nearby designated parking. **No unauthorized vehicle or trailer will be allowed to remain onsite under any circumstances.**

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I _____ agree to comply with all conditions and regulations of vending
at Woodstock's Canada Day Celebrations.

Signature: _____ Date: _____

Return completed forms and money to:

Brad Janssen
Communications and Special Events Manager
City Hall
P.O. Box 1539,
500 Dundas Street
Woodstock, ON N4S 0A7
Office: 519-539-2382 ext. 4102
Email: bjanssen@cityofwoodstock.ca

Cash or cheque only. Make cheques payable to the City of Woodstock.

For office use only

Vendor Fee	\$
Hydro	\$
Total	\$