



DOWNTOWN CONTRACTOR PARKING VEHICLE/STORAGE BIN PERMIT APPLICATION FORM

Engineering Department
944 James Street
Woodstock, ON N4S 0B5

APPLICATION DATE: _____ PERMIT NO.: _____

This permit waives the maximum 2-hr parking restriction in downtown core.

Email Application to: Engineering@cityofwoodstock.ca

If excavating within the city right-of-way, an Excavation Permit is required. If you need to set up on the city right-of-way a Road Occupancy Permit is required.

Applicant Information

Company / Contractor Name: _____

Address: _____

Contact Name: _____

Phone: _____ Cell Phone: _____

Type of Work/Purpose

- New/Explain: _____ - Repair/Explain: _____

Work Location: _____

Start Date: _____ Completion Date: _____

Parking Requested: (Name of Street or Parking Lot) _____

Vehicle Information

Please check which applies: - Vehicle(s) - Storage Bin **\$20/parking space/week**

Make/Model: _____ Plate No.: _____ Permit #: _____

Make/Model: _____ Plate No.: _____ Permit #: _____

Make/Model: _____ Plate No.: _____ Permit #: _____

Payment Type

Permit Amount: _____ Receipt #: _____

Paid By: Cash: _____ Cheque: _____ Debit: _____

TEMPORARY DOWNTOWN CONTRACTOR PARKING APPLICATION PERMIT

GENERAL CONDITIONS

- This permit waives the maximum time limit to allow a contractor's vehicle or refuse bin to be parked or located beyond the two (2) hour time restrictions.
- Applicants must still adhere to all bylaws and all posted signs on city and county streets as well as in our municipal lots.
- The permit must be displayed in the vehicle windshield or easily accessible by view. Refuse bin shall not be required to display a permit; however, a copy of the permit shall be kept on file at the City Engineer's Office.
- A permit will be issued only for the minimum required time necessary to complete the construction and at the discretion of the City Engineer. Refuse bins shall be removed immediately after completion of construction.
- The Temporary Construction/Contractor/Bin Permit fee is \$20/space/week.
- With the exception of refuse bins, the permit shall not be valid for the applicable hours on designated snow routes/street cleaning routes (2:00 a.m. - 6 a.m.)
- Temporary Construction Permits for vehicles or refuse bins may be cancelled at the discretion of the City Engineer should the privilege be abused.
- Certificate of Insurance: If a storage bin is to be parked in the city right-of-way an insurance certificate must be submitted with the permit request and maintain third party liability insurance naming the City of Woodstock in the amount of \$5 million. The term of the insurance shall be from the date of the commencement of the bin being dropped off until the bin is picked up. Coverage shall consist of a comprehensive policy of public liability and property damage insurance for the work.
- Failure to comply with the above conditions will result in the issuance of a parking infraction notice.
- If you are accessing or setting up on the city right-of-way, a Road Occupancy Permit is required.
- If you are excavating on the city right-of-way, an Excavation Permit is required.
- All conditions are subject to revision as necessary.
- Any damages to City Property shall be restored to equal or superior to the original condition it was found in.