



DOWNTOWN CONTRACTOR PARKING VEHICLE/STORAGE BIN PERMIT APPLICATION FORM

Office of the City Engineer
944 James Street, P. O. Box 1539
Woodstock, ON N4S 0A7

APPLICATION DATE: _____ PERMIT NO.: **2019-** _____

This permit waives the maximum 2hr parking restriction uptown.
To use the City right-of-way, a Road Occupancy/Work Permit application is required.

Applicant Information

Company / Contractor Name: _____

Address: _____

Contact Name: _____

Phone: _____ Cell Phone: _____

Type of Work/Purpose

- New/Explain: _____ - Repair/Explain: _____

Work Location: _____

Start Date: _____ Completion Date: _____

Parking Requested: (Name of Street or Parking Lot) _____

Vehicle Information

Please check which applies: - Vehicle(s) - Storage Bin **\$20/parking space/week**

Make/Model: _____ Plate No.: _____ Permit #: _____

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Payment Type

Amount to be paid: _____ Receipt #: _____

Cash: _____ Cheque: _____ Debit: _____

THE CORPORATION OF THE CITY OF WOODSTOCK, OFFICE OF THE CITY ENGINEER
944 James Street, P.O. Box 1539, Woodstock, ON N4S 0A7
519-539-2382 ext. 3105

**TEMPORARY DOWNTOWN CONTRACTOR PARKING
APPLICATION PERMIT**

GENERAL CONDITIONS

Please Note:

- This permit waives the maximum time limit to allow a contractor's vehicle or refuse bin to be parked or located beyond the two (2) hour time restrictions.
- Applicant is still required to adhere to all bylaws and posted signs on city and county streets, as well as, in our municipal lots.
- The permit must be displayed in the vehicle windshield or easily accessible by view. Refuse bin shall not be required to display a permit; however, a copy of the permit shall be kept on file at the City Engineer's Office.
- A permit will be issued only for the minimum required time necessary to complete the construction and at the discretion of the City Engineer. Refuse bins shall be removed immediately after completion of construction.
- The Temporary Construction Permit fee is \$10/space/week.
- With the exception of refuse bins, the permit shall not be valid for the applicable hours on designated snow routes/street cleaning routes (2:00 a.m. - 6 a.m.)
- Temporary Construction Permits for vehicles or refuse bins may be cancelled at the discretion of the City Engineer should the privilege be abused.

**FAILURE TO COMPLY WITH THE ABOVE CONDITIONS WILL RESULT IN THE ISSUANCE OF
A PARKING INFRACTION NOTICE.**

**IF YOU ARE WORKING ON THE CITY RIGHT-OF-WAY, A ROAD OCCUPANCY –WORK
PERMIT IS REQUIRED.**

ALL CONDITIONS ARE SUBJECT TO REVISION AS NECESSARY.

**REGARDING DAMAGE TO CITY PROPERTY – ALL REPAIRS SHALL BE EQUAL OR
SUPERIOR TO THE ORIGINAL CONDITION.**