



# APPLICATION FOR LOTTERY LICENSING ELIGIBILITY

1. Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

2. Is the Organization incorporated as a non-profit organization in the Province of Ontario?  
Yes \_\_\_\_ Incorporation # \_\_\_\_\_

3. Is the Organization registered with Revenue Canada as a charitable organization?  
Yes \_\_\_\_ Registration # \_\_\_\_\_

4. How long has the Organization been in existence? \_\_\_\_\_

5. How many persons comprise your bona fide membership? \_\_\_\_\_

6. Describe the requirements to become a bona fide member of your Organization.  
\_\_\_\_\_  
\_\_\_\_\_

7. What category best describes the Organization?

\_\_\_\_ Advancement of Education                      \_\_\_\_ Relief of Poverty  
\_\_\_\_ Health & Welfare                                      \_\_\_\_ Advancement of Religion  
\_\_\_\_ Other Charitable Purposes Beneficial to the Community: (Please specify sub-category)

Culture & Arts	Health & Welfare	Amateur Sports
Enhancement of Youth	Public Safety Programs	Community Service

8. Describe your Organization's mandate or mission statement.  
\_\_\_\_\_  
\_\_\_\_\_

9. Indicate the specific purpose(s) to which lottery proceeds will be applicable.

\_\_\_\_\_  
\_\_\_\_\_

10. For the purpose of lottery licensing, all organizations must have a lottery trust account. Please complete the following information:

Bank: \_\_\_\_\_ Trust Account: \_\_\_\_\_

Address: \_\_\_\_\_ Fiscal Year-end: \_\_\_\_\_

11. The designated member of the organization who will be responsible for keeping and maintaining records of all financial transactions to the licensed lottery activities.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

12. Names of bona fide members and phone numbers of those individuals who will conduct one or more of the lottery events referred to in this application:

1.	4.
2.	5.
3.	6.

13. Does the Organization currently manage and conduct any gaming event (lotteries) within the City of Woodstock or other Municipalities?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Please indicate type of gaming event and location (Municipality)

\_\_\_ Bingo      \_\_\_ Raffle      \_\_\_ Break Open Tickets      \_\_\_ Bazaars

Municipality: \_\_\_\_\_

14. Location of Bingo Lottery Events/Sales Location of Break Open Tickets

BINGO

BREAK OPEN TICKETS

\_\_\_\_\_  
Name of location

\_\_\_\_\_  
Name of location

\_\_\_\_\_  
Address of location

\_\_\_\_\_  
Address of location

\_\_\_\_\_  
Gaming supplier registration #

\_\_\_\_\_  
Gaming supplier registration #

***Designated Members in Charge***

***All Designated Members in Charge must be bona fide members of the organization and are required to complete this form***

We, as active, bona fide members of \_\_\_\_\_  
(organization)

hereby certify that as the designated members in charge of the lottery for which this application is made, will be responsible for the management and conduct of the lottery in accordance with the terms and conditions under which the lottery licence is issued.

Print Name in Full

\_\_\_\_\_

Title

\_\_\_\_\_

Other Position(s) held in Organization

\_\_\_\_\_

Home Address

\_\_\_\_\_

City and Province:

Postal Code:

\_\_\_\_\_

Business Phone:

Home Phone:

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

Print name in Full

\_\_\_\_\_

Title

\_\_\_\_\_

Other Position(s) held in Organization

\_\_\_\_\_

Home Address

\_\_\_\_\_

City and Province:

Postal Code:

\_\_\_\_\_

Business Phone:

Home Phone:

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

We the above signed, declare that all information provided in and with this statement is factual and correct.

***\*\* Please refer to the Municipal Freedom of Information and Protection of Privacy Act section 8.8(1) for disclosure information \*\****

**PLEASE NOTE**

THIS REQUEST FOR ELIGIBILITY MUST BE SIGNED BY TWO (2) PRINCIPAL OFFICERS OF THE ORGANIZATION.

When an organization applies for a lottery licence, the following documents or information are required so that eligibility can be reviewed:

- Incorporation Papers (Letters Patent)
- Constitution and By-Laws
- Notification of Charitable Registration (Canada Customs and Revenue Agency) (if applicable)
- The most recent Registered Charity Information Return & Public Information Return, as submitted to Canada Customs and Revenue Agency (if applicable)
- Financial Statement for Previous Fiscal Year (audited, where applicable)
- Detailed outline of all programs/services provided in the previous year and specific costs incurred in delivery
- Detailed outline of all programs/service currently provided and specific costs incurred in delivery
- The current operating budget
- Current Listing of the Board of Directors
- Any other information that will assist in determining the charitable nature of the objects and purposes. This could include an annual report, correspondence relating to its charitable number for income-tax purposes, and confirmation that it meets the reporting requirements of the Charities Accounting Act

The proposed use of proceeds, which must be consistent with the primary objects and purposes of the organization and of a charitable nature consistent with at least one of the four classifications of charitable purposes.