

# City of Woodstock

## Special Transportation Services Driver's Application

Municipal Code 639

[Click here to read by-law](#)

<b>OFFICE USE ONLY</b>
Date Received
Licence #
Date Issued

Application Fee - \$90  
(Picture required – taken at City Hall)

New Application

Renewal

### General Information

Please Print

Applicant Name (first and last) \_\_\_\_\_

Driver's Licence Number \_\_\_\_\_

Home Address (complete) \_\_\_\_\_

Home Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Special Transportation Employer \_\_\_\_\_

Company Address (complete) \_\_\_\_\_

**NOTE: THE CITY OF WOODSTOCK DOES NOT PRO-RATE LICENCE FEES**

The following needs to be attached to the application:

1. A **Criminal Records Check** – renewals only **Vulnerable Sector Check** – new applications. (Checks are to be obtained at your local Police Station – valid for a year from date of issue.)
2. **Letter from the owner** of the Taxi/Limousine company indicating employment.
3. **Abstract** to be presented with application. (For a **\$5.00 charge** the City can look up the required information from the MTO database.)
4. **Valid "G" driver's licence** issued by the Province of Ontario, which is in good standing according to the records of the Ministry of Transportation (*Copy taken at City Hall*)

Request for Driver's Abstracts

Agree

Disagree

I authorize the City of Woodstock to obtain my drivers' record information from the Ministry of Transportation's Authorized Requester Information Services for the purposes of this Taxi/Limousine Driver's Licence.

The licensee hereby certifies to:

- a. being eighteen (18) years of age or older;
- b. being a citizen of Canada or a landed immigrant or produce a valid work permit issued by the Canadian Government;
- c. advise the City of any changes in their driver's licence status;
- d. advise the Corporation of any medical or eye problems which could prevent or impede their ability to safely operate a vehicle;

- e. accurately complete and file the driver daily trip records;
- f. charge fares which are consistent with the provisions of this Chapter;
- g. advise the Clerk or their designate of any address change;
- h. be civil and behave courteously when driving a Special Transportation Services vehicle licensed under this Chapter;
- i. be properly dressed, well groomed, neat, and clean in appearance when driving a Special Transportation Services vehicle licensed under this Chapter;
- j. serve the first person requiring the service of the vehicle;
- k. have no more than nine (9) demerit points recorded on their driver's licence in the previous twenty-four (24) months;
- l. drive the taxi/limousine directly to the destination unless the passenger authorizes the driver to do otherwise and not to pick up passengers from another location unless specifically authorized to do so by the passengers in the vehicle;
- m. display the driver's licence issued under the provisions of this Chapter in a place visible to the passengers when conveying passengers;
- n. supply a signed receipt to any passenger requesting same;
- o. convey only the number of passengers consistent with the number of seat belts in the vehicle;
- p. limit their driving time period to not more than twelve (12) consecutive hours in a twenty-four (24) hour period, adhere to the provisions of the Smoke Free Ontario Act and the City of Woodstock Smoke Free Workplaces and Public Places By-law;
- q. having not been convicted of an indictable criminal offence for which they have been sentenced to imprisonment for three months or more in the past five (5) years; or
  - i. having not been convicted of any sexual offence for which they have been sentenced to imprisonment for three months or more; or
  - ii. having not been charged with any sexual offence that is currently before the courts; or
  - iii. having not been convicted of any two of the following in the past five (5) years:
    - impaired driving;
    - dangerous driving;
    - driving with over 80 mgs of alcohol in 100ml of blood; or
    - criminal negligence involving the use of a motor vehicle.

I hereby certify that I have read and understand the information contained in this application. I further certify that the information contained in this application is true and I agree that I will abide by all of the provisions of the City of Woodstock Municipal Code Section 639 and amendments thereto and any other applicable municipal regulations that may apply to the operation of a Special Transportation Services licence. The licence fee has been submitted with this application.

Signature of Applicant

*(entering your name is representative of your signature)*



Signature of Witness

*(entering your name is representative of your signature)*

Today's Date:

\_\_\_\_\_

This licence is granted for one year from February 15<sup>th</sup> in the current year and expires on the 15<sup>th</sup> of February one year after issue or sooner if the licence is revoked.

Issuance of this licence will be subject to the following department approvals:

City Clerk

Police Department

**Notice of Collection**

Personal information contained on this form is collected by the Corporation of Woodstock under the authority of the *Municipal Act* and will be used by the City in making decisions on this Special Transportation Services Driver's Licence. Questions about the collection of this information may be made to the City Clerk, 500 Dundas Street, P.O. Box 1539, Woodstock, Ontario, N4S 0A7, or by telephoning 519-539-2382 ext. 2500, during business hours.