

City of Woodstock Auctioneers Application

Municipal Code 559

[Click here to read by-law](#)

OFFICE USE ONLY
Date Received
Licence #
Date Issued

Application Fee - \$90

New Application

Renewal

General Information

Please Print

Applicant's Name (first and last) _____

Home/Business (or Corporation) Name _____

Home/Business Address (complete) _____

Home/Business Phone Number _____

Mailing/Billing Address (if different) _____

Email Address _____

Type of Merchandise to be sold _____

Auction Location(s) _____

Date(s) _____

If the purpose of this application is for the closing out of a business, the following section must be completed.

Business Name _____

Business Address _____

Type of Business _____

Years of Operation _____

The following needs to be provided with the application:

- a. A **Criminal Records Check** (obtain at your local Police Station- valid for one year from date of issue) is required for the individual signing the application.
- b. **Certificate of Insurance** furnishing proof of a minimum of \$2,000,000 general liability insurance covering the business.

The licensee hereby certifies that:

- a) No person shall carry on the business, calling or occupation of auctioneer within the boundaries of the City of Woodstock without a licence as described in this Chapter.
- b) All persons licensed under this Chapter shall keep proper books of accounts which shall be available at all times during reasonable hours for inspection by duly appointed Municipal By-law Enforcement Officers or the Oxford Community Police Services Department.
- c) No auctioneer shall knowingly or willfully make or permit to be made any misrepresentation as to the quality or value of any goods, wares or merchandise which may be offered for sale by him.
- d) No auctioneer shall offer for sale or cause to be sold within the City of Woodstock any goods, wares or merchandise brought into the City of
- e) Woodstock for the purpose of disposing of same by auction sale, except;
 - a. goods, wares or merchandise brought into the City of Woodstock from the County of Oxford; and
 - b. livestock brought from any location.
- f) An auctioneer who conducts an auction from a premise that is owned or operated by the auctioneer is exempt from the provisions of Section 559.3.10 provided that such location is zoned to allow such a business.
- g) No auctioneer shall conduct a sale on/or in any street or park in the City of Woodstock.
- h) No auctioneer shall sell by auction the stock of a merchant except for the purpose of closing out a business in which the owner has been engaged continuously for a period of not less than one year.
- i) No auctioneer shall conduct an auction of the stock of a merchant closing out a business for more than one day for every year that the owner has carried on the same business continuously and in no case shall the period exceed six days.
- j) No goods, wares or merchandise shall be added to the stock of a merchant for the purpose of sale by auction.
- k) No auctioneer shall use any sound equipment, loud speaker or similar device emitting sound which may cause a disturbance to any person located in the area of the sale.
- l) None of the provisions of this Chapter shall apply to any auction sale conducted solely for charitable purposes and without remuneration of any kind to the auctioneer.

I hereby certify that I have read and understand the information contained in this application. I further certify that the information contained in this application is true and I agree that I will abide by all of the provisions of the City of Woodstock Municipal Code Section 559 and amendments thereto and any other applicable municipal regulations that may apply to the operation of an Auctioneer's Licence. The fee has been submitted with this application.

Signature of Applicant

(entering your name is representative of your signature)

Signature of Witness

(entering your name is representative of your signature)

Today's Date: _____

This licence is granted for one year from February 15th in the current year and expires on the 15th of February one year after issue or sooner if the licence is revoked.

Issuance of this licence maybe subject to the following department approvals:

Chief Building Official

City Clerk

Police Department

Notice of Collection

Personal information contained on this form is collected by the Corporation of the City of Woodstock under the authority of the *Municipal Act* and will be used by the City in making decisions on this Auctioneers Licence. Questions about the collection of this information may be made to the City Clerk, 500 Dundas Street, P.O. Box 1539, Woodstock, Ontario, N4S 0A7, or by telephoning 539-2382 ext. 2500, during business hours.