

City of Woodstock Adult Entertainment Parlour Application

Municipal Code 554

[Click here to read by-law](#)

Fee - \$5,250.00 annually

OFFICE USE ONLY

Date Received

Licence #

Date Issued

General Information

Please Print

Applicant's Name (first and last) _____

Business (or Corporation) Name _____

Business Address (*where licence
will apply*) _____

Business Phone Number _____

Mailing/Billing Address (if different) _____

Home Address (complete) _____

Email Address _____

List of all owners and managers names: (If an Ontario Ltd. Company/Corporation, all persons named on the Corporation must be included).

Employee - Name

Title

Employee - Name	Title

The following documents must be provided prior to licence approval being granted.

1. **Certificate of Insurance** furnishing proof of a minimum of \$2,000,000 general liability insurance is in force.
2. **Criminal Record Checks** (obtain at your local Police Station) are required for all owners and managers. You are **responsible to provide criminal records checks** for any employees as designated above that are hired during the licensing year.

3. A **Compliance Letter** from the Southwestern Health Unit.
4. Any additional information requested by the Clerk's Office which is deemed necessary by the Clerk to evaluate the application.

The licensee hereby certifies that:

- a) No person shall conduct the business of being an adult entertainment parlour or performer/attendant who has not obtained a licence.
- b) The number of adult entertainment parlour licenses which may be granted in the City of Woodstock is limited to a maximum of two at any time and any such licence is not transferable. In determining the eligibility of licence applicants, priority shall be given to an applicant or the successor of an applicant who held such licence in the previous calendar year.
- c) No person shall operate an adult entertainment parlour within the City of Woodstock except in any area permitted for same in the City of Woodstock Zoning By-law;
 - i. Despite the provisions of this Section, no person shall own or operate an adult entertainment parlour closer than 280 metres, in a continuous path over the shortest distance, from a residence, a school (defined as an institution for education or instruction as defined in the *Education Act* and includes lands used in connection therewith), a day nursery (as defined by the *Day Nurseries Act* and includes lands used in connection therewith), a place of worship of a religious institution (defined as a place of worship exempt from assessment pursuant to the *Assessment Act*), a public park, or a residential, open space or park zone;
 - ii. The foregoing provisions of this Section shall not apply to an adult entertainment parlour which was lawfully used for such purpose on the date of passing of the enabling by-law and which has continued as such, without interruption, since that date. A cessation of such use, for any reason, of more than sixty days shall be deemed to constitute a discontinuation and an interruption of such use for the purposes of this Section.
- d) No owner or operator shall, in respect of any adult entertainment parlour owned or operated by him/her, knowingly permit any attendant to touch or be touched by, or have physical contact with, any other person in any manner whatsoever involving any part of that person's body.
- e) Every adult entertainment parlour licence shall be valid only in respect of the building, room or area for which it was issued.
- f) Every adult entertainment parlour licence shall be displayed within the adult entertainment parlour in a location, which is clearly visible to the public.
- g) No holder of an adult entertainment parlour licence or adult entertainment performer licence or operator of an adult entertainment parlour shall operate any public address system, sound equipment, sound speaker or similar device in such a manner as to be in contravention of the Noise By-law, being Chapter 825 of the City of Woodstock Municipal Code.
- h) No holder of an adult entertainment parlour licence or operator of an adult entertainment parlour shall erect exterior signs unless such signs are in conformity with the provisions of the Sign By-law, being Chapter 754 of the City of Woodstock Municipal Code.
- i) No holder of an adult entertainment parlour licence, adult entertainment performer licence or operator of an adult entertainment parlour shall solicit or entice patronage by shouting, or speaking to, or distributing handbills to, persons passing by the establishment.
- j) No sign erected shall depict or represent any part of the human anatomy which could be considered of an erotic or sexual nature.
- k) No holder of an adult entertainment parlour licence, adult entertainment performer licence or operator of an adult entertainment parlour shall permit any person under the age of 18 years (19 years of age in the case of a premises licensed under the *Liquor Licence Act*), to enter or remain in an adult entertainment parlour.
- l) No person under the age of 18 years (19 years of age in the case of premises licensed under the *Liquor Licence Act*) may be or act as an owner, licence holder, operator or employee of, or provide any services in an adult entertainment parlour.
- m) No adult entertainment parlour may be open to the public on Christmas Day or Good Friday or any other day except between the hours of 12 noon to 1 a.m. of the following day on Monday to Saturday.
- n) The holder of an adult entertainment parlour and/or adult entertainment performer licence shall notify the Clerk or in the case of an adult entertainment performer the Chief of Police of any subsequent change of the

information which was supplied under this Article within seven days of the change.

- o) No person shall obstruct a person inspecting an adult entertainment parlour or withhold, destroy, conceal or refuse to furnish any information or thing required by a person inspecting for the purposes of this Chapter.

I hereby certify that I have read and understand the information contained in this application. I further certify that the information contained in this application is true and I agree that I will abide by all of the provisions of the City of Woodstock Municipal Code Section 554 and amendments thereto and any other applicable municipal regulations that may apply to the operation of an Adult Entertainment Parlour. The fee has been submitted with this application.

Signature of Applicant
 (entering your name is representative of your signature)

Signature of Witness
 (entering your name is representative of your signature)

Today's Date: _____

This licence is granted for one year from February 15th in the current year and expires on the 15th of February one year after issue or sooner if the licence is revoked.

Issuance of this licence maybe subject to the following department approvals:

Chief Building Official

City Clerk

Police Department

Health Unit

Fire Department

Notice of Collection

Personal information contained on this form is collected by the Corporation of Woodstock under the authority of the *Municipal Act* and will be used by the City in making decisions on this Adult Entertainment Parlour Licence. Questions about the collection of this information may be made to the City Clerk, 500 Dundas Street, P.O. Box 1539, Woodstock, Ontario, N4S 0A7, or by telephoning 519-539-2382 ext. 2500, during business hours.