



Getting Married

at

Woodstock

City Hall

Cost:

\$282.50 taxes included for the use of Council Chambers and the officiate. A non-refundable deposit of \$141.25 taxes included is required upon booking. (*This fee does not include the cost of the marriage licence*)

Where:

Marriage ceremonies will take place in Council Chambers at Woodstock City Hall 500 Dundas Street.

Officiate

The City Clerk or Deputy Clerk, will perform civil ceremonies on Mondays and Fridays only between 9:00 a.m. and 1:00 p.m. or between 2:00 p.m. and 3:30 p.m.

Witnesses:

You must provide your own witnesses for the ceremony. There is no minimum age requirements for a witness, however, it is suggested they should be at least sixteen (16) years of to be able to understand and appreciate what is taking place and if necessary give evidence of such at a later date if required.

If you are unable to provide witnesses the Clerks department will help provide witnesses for you at a cost of \$56.50 taxes included

Music:

If you would like music you must provide the music, the equipment and the person to start and stop the music.

Guests:

Please contact Woodstock City Hall for current seating capacity. 519-539-1291

Decorations:

Woodstock City Hall has floral arrangements that will be in place prior to your ceremony. **NO** other decorations will be allowed. Flowers for yourself, attendants and guests will be your responsibility.

Rehearsals

Rehearsals will **not** be offered.

Ceremonies available:

You may choose one (1) of the three (3) ceremonies that are available.

Additional services

Woodstock Council Chambers is wheelchair accessible, the elevator is accessed through the Reeve Street entrance.

The City of Woodstock will do it's best to accommodate accessibility requests as per the Accessibility Standards for Customer Service. Please discuss your needs with the receptionist at the time of booking.

Applicants must provide their own language interpreter if one or both applicants do not speak and/or understand English. The interpreter cannot be one of the witnesses and the interpreter will be required to sign a form confirming the wedding ceremony has been represented accurately

Marriage License Information

Cost - \$115.00 cash or debit only

ID Required

2 pieces for each applicant and one of those pieces for each must be photo ID

- Government-issued birth certificate, including any change of name certificates
- Valid passport
- Record of immigrant landing
- Canadian Citizenship Card
- Valid Driver's Licence
- Valid Ontario Photo Card

Valid

The marriage license is valid for 90 days from the date of issue. If your marriage licence expires you will be required to purchase a new licence. Extensions or refunds cannot be issued.

Documents required if divorced

If Divorced in Canada

- The final decree
- The final judgement
- A Certificate of Divorce

If Divorced outside of Canada

If you were divorced outside of Canada, you will need to provide certain documents to prove that you are no longer married. The government needs to validate these documents. This process can take up to 4 weeks.

For Additional information regarding Divorced out of Canada please call the Office of the Registrar General 1-800-461-2156 (toll-free).

You will need to forward the following documents to Service Ontario:

- **marriage licence application form:** completed and signed
- **statement of sole responsibility:** for each divorce (signed by both people who are planning to get married and a witness)
- **legal opinion letter:** from an Ontario lawyer, addressed to both people who plan to get married, giving reasons why the divorce or annulment should be recognized in Ontario
- **divorce decree or annulment:** an original or court-certified copy in English or French. If the decree is in another language, you will need to include a translated copy and an affidavit sworn by a certified translator

Wait Time

Once you have brought in your application or completed the online form, staff will review your application for completeness, take copies of your identification and supporting documents and process your fee. The license is usually ready the next business day. It is important to know who will be picking up and signing to accept the license.

Please contact City Hall for any additional questions you may have 519-539-1291.

Marriage Solemnization Ceremony No. 1

Bold means the words spoken by the municipal representative.

Person No. 1

Person No. 2

This couple has come here today to be joined in marriage, which is the voluntary union of two persons to the exclusion of all others. If any person can show just cause why they may not be lawfully joined together, let them speak now or forever hold their peace. (Municipal Clerk) to Person No. 1: Repeat after me, please:

"I (state your name) do solemnly declare that I do not know of any lawful impediment why I may not be joined in matrimony to (state person no. 2's name)"

(Municipal Clerk) to Person No. 2: Repeat after me, please:

"I (state your name) do solemnly declare that I do not know of any lawful impediment why I may not be joined in matrimony to (state person no. 1's name)"

Marriage is not a single event but rather a developing process which is not to be undertaken recklessly or irresponsibly but rather maturely and honestly. Marriage is the faithful union between two persons the result of which is the formation of a family unit whose members shall help, support and enjoy each other in good times and in bad times. It is this relationship these two persons wish to have declared and celebrated.

Municipal Clerk to the 1st person: Repeat after me please

"I call upon these persons here present to witness that I (state your name) do take you (state person No. 2's name) to be my lawful wedded (wife, husband, spouse, or partner)

Municipal Clerk to the 1st person: Repeat after me please

"I call upon these persons here present to witness that I (state your name) do take you (state person No. 1's name) to be my lawful wedded (wife, husband, spouse, or partner)

Municipal Clerk to the 1st person:

Have you a ring?

This ring is a symbol of your marriage and a symbol of your love and of your life together. Please place it on the third finger of (person no. 2's) left hand saying after me. "With this ring, I thee wed. I shall love, honour and cherish thee and this ring shall be the symbol of my love."

If a double ring ceremony the 2nd person repeats the above.

I, Amelia Humphries, by virtue of the powers vested in my by the Marriage Act, do hereby pronounce you (state names of persons be married) to be husband and wife (or married). May you enjoy length of days, fulfillment of hopes and peace and contentment of mind, as you day by day live and fulfill the terms of the covenant you have made with one another.

Marriage Solemnization Ceremony No. 2

Bold means the words spoken by the municipal representative.

Person No. 1

Person No. 2

This couple has come here today to be joined in marriage. The essence of this commitment is the taking of another person in his or her entirety as a lover, companion and friend. It is therefore a decision not to be entered into lightly but rather with great consideration and respect for both the other person and oneself.

(Insert name of person no. 1) and (insert name of person no. 2) have invited us to share in this celebration as they affirm their love before us, pledge their faith to one another and enter in the joys and privilege of marriage. Love is one of the highest experiences we human beings can have and it can add depth of meaning to our lives. The day-to-day companionship, the pleasure of doing things together or in doing separate things but exchanging experiences, is a continuous and central part of what two people who love each other can share.

Marriage was established that two people might have a lifelong companionship, that natural instincts and affections might be fulfilled in mutual love, that children should enjoy the security of family life, love and home.

Marriage symbolizes the intimate sharing of two lives, yet this sharing must not diminish but enhance the individuality of each partner. A happy marriage is one which is continually developing while growing in understanding of the other person. By growing together in love, it is possible to share not only the joys of life but the burdens of sorrow as well. (Insert name of person no. 1) and (insert name of person no. 2), your marriage is intended to join you in a relationship so intimate and personal, it will change your whole being. It offers you the hope and indeed the promise of a love that is true and mature.

To attain such love, you will have to commit yourselves to each other freely and gladly for the sake of a richer and deeper life together.

(Municipal Clerk) to Person No. 1: Repeat after me, please:

"I (state your name) do solemnly declare that I do not know of any lawful impediment why I may not be joined in matrimony to (state person no. 2's name)"

(Municipal Clerk) to Person No. 2: Repeat after me, please:

"I (state your name) do solemnly declare that I do not know of any lawful impediment why I may not be joined in matrimony to (state person no. 1's name)"

Municipal Clerk to the 1st person: Repeat after me please

"I call upon these persons here present to witness that I (state your name) do take you (state person No. 2's name) to be my lawful wedded (wife, husband, spouse, or partner)

Municipal Clerk to the 1st person: Repeat after me please

"I call upon these persons here present to witness that I (state your name) do take you (state person No. 1's name) to be my lawful wedded (wife, husband, spouse, or partner)

Municipal Clerk to the 1st person:

Have you a ring?

This ring is a symbol of your marriage and a symbol of your love and of your life together. Please place it on the third finger of (person no. 2's) left hand saying after me. "With this ring, I thee wed. I shall love, honour and cherish thee and this ring shall be the symbol of my love."

If a double ring ceremony the 2nd person repeats the above.

I, Amelia Humphries, by virtue of the powers vested in me by the Marriage Act, do hereby pronounce you (state names of persons to be married) to be husband and wife (or married). May you enjoy length of days, fulfillment of hopes and peace and contentment of mind, as you day by day live and fulfill the terms of the covenant you have made with one another

Marriage Solemnization Ceremony No. 3

Bold means the words spoken by the municipal representative.

Person No. 1

Person No. 2

We are gathered together to witness the formal joining of (insert the name of person no.

1) and (insert the name of person no. 2) in legal matrimony according to the custom and law prevailing by the Government of the Province of Ontario.

(Municipal Clerk) to Person No. 1: Repeat after me, please:

“I (state your name) do solemnly declare that I do not know of any lawful impediment why I may not be joined in matrimony to (state person no. 2’s name)”

(Municipal Clerk) to Person No. 2: Repeat after me, please:

“I (state your name) do solemnly declare that I do not know of any lawful impediment why I may not be joined in matrimony to (state person no. 1’s name)”

Municipal Clerk to the 1st person: Repeat after me please

“I call upon these persons here present to witness that I (state your name) do take you (state person No. 2’s name) to be my lawful wedded (wife, husband, spouse, or partner)

Municipal Clerk to the 1st person: Repeat after me please

“I call upon these persons here present to witness that I (state your name) do take you (state person No. 1’s name) to be my lawful wedded (wife, husband, spouse, or partner)

Municipal Clerk to the 1st person:

Have you a ring?

This ring is a symbol of your marriage and a symbol of your love and of your life together. Please place it on the third finger of (person no. 2’s) left hand saying after me. “With this ring, I thee wed. I shall love, honour and cherish thee and this ring shall be the symbol of my love.”

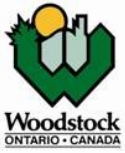
If a double ring ceremony the 2nd person repeats the above.

I, Amelia Humphries, by virtue of the powers vested in my by the Marriage Act, do hereby pronounce you (state names of persons be married) to be husband and wife (or married). I wish you long life, happiness, prosperity and may the vows you made to each today, sustain you forever. You may kiss.

Picture of Council Chambers with floral arrangements



1. Smoking, candles, confetti or rice are not allowed in or on the property.
2. The applicants for the civil marriage ceremony do hereby consent to defend and indemnify the City of Woodstock for any loss or damages incurred by the invitees. The applicants agree that the City of Woodstock will not be held responsible for personal injury or damage, nor for the theft or loss of any personal property for anyone attending a Municipal facility on the invitation of the applicants.
3. The applicants shall be responsible for the conduct and supervision of all persons admitted to the Council Chambers and shall see that all regulations pertaining to the event are strictly followed.
4. Changes to the date and time will be allowed at no additional charge provided that Council Chambers and the officiate are available.
5. A wedding booking will be confirmed after this agreement is completed and returned to the Clerk's office with full non refundable deposit by cash or Interact.
6. The balance owing will be paid for in full prior to the ceremony being conducted.



Civil Marriage - Required Information

Applicant name	Occupation
Joint applicant name	Occupation
Intended Date of Service	Ceremony Chosen (<i>please circle one</i>) 1 2 3
Will you be exchanging rings? (<i>please circle one</i>)	
Yes No	
Applicants mailing address after the ceremony (<i>pleased include the postal code</i>)	
1 st Witness name	1 st witness address
2 nd Witness name	2 nd witness address

I have read and understand the requirements of getting married at Woodstock Hall.

_____ Signature of Applicant

_____ Date:

_____ Signature of Joint Applicant

_____ Date:

Office use Only - Wedding Booking Confirmed	
Date of Service:	Time:
Amount Paid \$	Balance Owing \$
Marriage License Attached	Staff Initials
YES NO	