

REQUIREMENTS FOR
MARRIAGE LICENCES
ISSUED BY THE CITY OF WOODSTOCK

- COST:** \$115.00 - **cash or interact only** (Effective January 1, 2014)
- WAITING PERIOD:** There is NO waiting period. The licence is valid immediately once issued. You have three (3) months from the date of issue in which to have the marriage performed before the licence expires. Should you pass the three (3) month period, another licence must be purchased. No refunds can be provided for marriage licences issued.
- ISSUING HOURS:** 8:30 a.m. to 4:00 p.m. - Monday through Friday
- PREVIOUS MARRIAGE:** **Divorced** - If the divorce has taken place in Canada, the *original* or a *certified copy* of the CERTIFICATE of DIVORCE or DECREE of ABSOLUTE or must be provided.
- DIVORCED OUTSIDE CANADA:** Registrar General authorization is required. Contact the City Clerk's office for details.
- Widow/Widower** - Must provide a certificate of death or proof of death form from funeral home.
- IDENTIFICATION:** Two pieces of identification for *both* parties must be provided. One piece of identification must be a current photo identification card.
- Accepted identification** - Birth certificate, baptism certificate, driver's licence, active passport or Ontario photo health card will be accepted.
- AGE RESTRICTIONS:** **16 and 17 years of age** - Parental consent must be obtained prior to the issuance of the marriage licence. Contact the City Clerk's office for additional information. Proof of age must be provided.
- ONE PARTY PRESENT:** Either the bride or groom *must* be present to purchase a marriage licence. If only one person is attending, the original identification listed above must be provided for both parties.

The application must be completed, signed and dated by both parties.

FOR FURTHER INFORMATION ON OBTAINING A MARRIAGE LICENCE, PLEASE CONTACT THE CITY CLERK'S OFFICE, CITY HALL, WOODSTOCK (519) 539-1291.