

**REQUIREMENTS FOR**  
**MARRIAGE LICENCES**  
**ISSUED BY THE CITY OF WOODSTOCK**

- COST:** \$125.00 - **cash or interact only** (Effective January 1, 2021)
- WAITING PERIOD:** Marriage licences take 24 hours to process. They are valid immediately once issued.  
You have three (3) months from the date of issue in which to have the marriage performed before the licence expires. Should you pass the three (3) month period, another licence must be purchased. No refunds can be provided for marriage licences issued.
- ISSUING HOURS:** 9:00 a.m.-1:00 p.m. and 2:00 p.m. - 4:00 p.m. - Monday through Friday (**COVID 19 Restrictions apply**). Applicants are required to book an appointment before applying for their marriage licence. Marriage licence applications will be processed for Oxford County residents only. Please call 519-539-1291 for additional information.
- PREVIOUS MARRIAGE:** **Divorced** - If the divorce has taken place in Canada, the *original* or a *Certified copy* of the CERTIFICATE of DIVORCE or FINAL DECREE OR JUDGEMENT must be provided.
- DIVORCED OUTSIDE CANADA:** Registrar General authorization is required. Contact the City Clerk's office for details.
- IDENTIFICATION:** Two pieces of identification for ***both*** parties must be provided. One piece of identification must be a current photo identification card.  
**Accepted identification** - Birth certificate, baptism certificate, driver's licence, valid Ontario photo card and active passport will be accepted.
- AGE RESTRICTIONS:** **16 and 17 years of age** - Parental consent must be obtained prior to the issuance of the marriage licence. Contact the City Clerk's office for additional information. Proof of age must be provided.
- ONE PARTY PRESENT:** Either the bride or groom *must* be present to purchase a marriage licence. If only one person is attending, the original identification listed above must be provided for both parties.

**The application must be completed, signed and dated by both parties, due to Covid 19 restrictions, the application has to be completed online and typing your name into the signature line is representative of your signature.**

**FOR FURTHER INFORMATION ON OBTAINING A MARRIAGE LICENCE, PLEASE CONTACT THE CITY CLERK'S OFFICE, CITY HALL, WOODSTOCK (519) 539-1291.**