

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Administrative

By-Law 9247-18
 Schedule A-1

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Addition of Third Party Items to Tax Roll	Exempt	\$50.00	\$50.00
Administration Fee (refund requests not covered elsewhere, etc.)	Exempt	\$25.00	\$25.00
Bingo Licence (per event)	Exempt	\$20.00	\$20.00
Business Liquor Licence Application	Exempt	\$50.00	\$50.00
Commissioner of Oaths (per document/signature)	Exempt	\$20.00	\$20.00
Death Registration	Exempt	\$20.00	\$20.00
Freedom of Information Request:			
Photocopies and computer printouts (per page)	Exempt	\$0.20	\$0.20
Data CD	Exempt	\$10.00	\$10.00
Record Search (per 15 minutes, per person)	Exempt	\$7.50	\$7.50
Prepare Record (per 15 minutes, per person)	Exempt	\$7.50	\$7.50
Producing Record from Machine Readable Records (per 15 minutes, per person)	Exempt	\$15.00	\$15.00
Lottery Licence (% of prize value)	Exempt	3%	3%
Marriages:			
Licence	Exempt	\$115.00	\$115.00
Solemnization	Taxable	\$250.00	\$282.50
Non-Refundable Deposit	Exempt	50%	50%
Witnesses	Taxable	\$50.00	\$56.50
Memorial Tree Program (per tree)	Exempt	\$20.00	\$20.00
Municipal Closed Meeting Investigator Fee (per meeting)	Exempt	\$25.00	\$25.00
Name and Address Listing for circulation notices by parties (other than the City)	Taxable	\$100.00	\$113.00
NSF/Returned Item Charge	Exempt	\$30.00	\$30.00
One Card Replacement (City Customer Account Card for Transit/Legend)	Exempt	\$5.00	\$5.00
Overdue Invoices - 30 days (per month)	Exempt	1.25%	1.25%
Photocopies (per page)	Taxable	\$0.53	\$0.60
Room Rental: Committee Room A (up to 3 hours)	Taxable	\$75.00	\$84.75
Sale of Land for Tax Arrears:			
Tax Arrears Certificate Process	Exempt	\$1,000.00	\$1,000.00
Execution of Extension Agreement	Exempt	\$1,000.00	\$1,000.00
Sale by Public Tender	Exempt	\$1,000.00	\$1,000.00
If third party supplier used, actual costs will be recovered.			
Tax Certificate	Exempt	\$55.00	\$55.00
Tax Search/Information Request (per 15 minutes, per person)	Exempt	\$15.00	\$15.00
Webcam Picture (for by-law licences)	Taxable	\$5.00	\$5.65

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Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Fire

By-Law 9247-18
 Schedule A-2

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Property Fire Inspections			
[Inspection fees are not applicable to inspections initiated by the Woodstock Fire Department.]			
Residential: (single structure)			
single or 2 units	Taxable	\$100.00	\$113.00
3 to 10 units	Taxable	\$125.00	\$141.25
each additional unit, over 10 units	Taxable	\$15.00	\$16.95
Commercial/Assembly Building:			
One Occupant	Taxable	\$100.00	\$113.00
Each additional Occupant	Taxable	\$25.00	\$28.25
Industrial:			
One Occupant less than 10,000 sq.ft. (base building)	Taxable	\$125.00	\$141.25
One Occupant each additional 1,000 sq.ft. or part thereof	Taxable	\$25.00	\$28.25
Each additional Tenant/Occupant	Taxable	\$75.00	\$84.75
Re-inspection for Fire Code/Order non-compliance (all occupancies)	Taxable	\$75.00	\$84.75
Home for the Care of Children			
Re-inspection for Fire Code/Order non-compliance	Taxable	\$50.00	\$56.50
Re-inspection for Fire Code/Order non-compliance	Taxable	\$15.00	\$16.95
Reports, Permits and Other Services:			
Property File Search	Taxable	\$75.00	\$84.75
Officer Fire Incident Report	Taxable	\$60.00	\$67.80
Fire Investigation Report	Taxable	\$150.00	\$169.50
Fire Extinguisher Training Session	Taxable	\$50.00	\$56.50
plus Per Person Fee (maximum 15 per session)	Taxable	\$1.99	\$2.25
SCBA Air Tank Fills:			
Small storage bottles (30 or 40 minutes)	Taxable	\$10.00	\$11.30
Large storage bottles (45 minutes or greater)	Taxable	\$25.00	\$28.25
Annual subscription	Taxable	\$350.00	\$395.50

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See Municipal Code Chapter 0790 for False Fire Alarm fees and charges.
 See Municipal Code Chapter 0827 for Open-Air Burning fees and charges.

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Marketing Services

By-Law 9247-18
 Schedule A-3

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
1/4 Page Advertisement:			
Not-for-Profit Organization	Taxable	\$140.00	\$158.20
For Profit Organization	Taxable	\$195.00	\$220.35
1/2 Page Advertisement:			
Not-for-Profit Organization	Taxable	\$240.00	\$271.20
For Profit Organization	Taxable	\$330.00	\$372.90
1 Page Advertisement:			
Not-for-Profit Organization	Taxable	\$445.00	\$502.85
For Profit Organization	Taxable	\$565.00	\$638.45
Covers (inside front, inside back or back)			
Not-for-Profit Organization	Taxable	\$665.00	\$751.45
For Profit Organization	Taxable	\$665.00	\$751.45

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Planning

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Schedule A-4

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Site Plan Control Agreement Compliance Letter	Exempt	\$75.00	\$75.00
Site Plan Amendment	Exempt	\$150.00	\$150.00
Site Plan Approval	Exempt	\$450.00	\$450.00
Subdivision/Severance Agreement Compliance Letter	Exempt	\$75.00	\$75.00
Zone Change Application	Exempt	\$750.00	\$750.00

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Building

By-Law 9247-18
 Schedule B-1

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Commercial/Institutional Building			
Compliance Letter (Zoning Certificate) - Residential	Exempt	\$45.00	\$45.00
Compliance Letter (Zoning Certificate) - Integrated Commercial/Industrial	Exempt	\$70.00	\$70.00
General Building			
Change of Municipal Address	Exempt	\$100.00	\$100.00
Entry on Adjoining Land Permit	Exempt	\$150.00	\$150.00
Fence Viewers Appeal	Exempt	\$110.00	\$110.00
Property Standards By-Law Appeal	Exempt	\$110.00	\$110.00
Sign Permit	Exempt	\$50.00	\$50.00
Industrial Building			
Moving Permit	Exempt	\$50.00	\$50.00

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See Municipal Code Chapter 0252 for other Building, Permit and Inspection fees and charges.

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Engineering

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 Schedule B-2

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Mini Camera Inspection			
First Hour	Taxable	\$160.00	\$180.80
Additional Hours (per hour)	Taxable	\$110.00	\$124.30
Minimum Charge	Taxable	\$100.00	\$113.00
Out of Town Inspection Travel Time (per hour, in addition to camera hourly rate)	Taxable	\$75.00	\$84.75
DVD (per copy, upon request only)	Taxable	\$11.95	\$13.50
Electronic Locates (each, in addition to hourly camera cost)	Taxable	\$25.00	\$28.25
Plotting			
Blackline (per sq.m.)	Taxable	\$31.28	\$35.35
Colour (per sq.m.)	Taxable	\$31.28	\$35.35
Aerial Photo (per sq.m.)	Taxable	\$40.00	\$45.20
Reproductions, Plots & Digital Information			
Photocopies: 8½" x 11" or 8½" x 14" (per page, \$1 minimum)	Taxable	\$0.53	\$0.60
Photocopies: 11" x 17" (per page, \$1 minimum)	Taxable	\$0.75	\$0.85
Data CD (each)	Taxable	\$12.61	\$14.25
Scanning (per mb, up to 8½" x 14", includes disk)	Taxable	\$12.61	\$14.25

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Parking

By-Law 9247-18
 Schedule B-3

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Municipal Parking Lots:			
Pay & Display Machine (per day)	Taxable	\$1.77	\$2.00
Monthly Permit	Taxable	\$36.00	\$40.68
Semi-Annual Permit	Taxable	\$180.00	\$203.40
Annual Permit	Taxable	\$288.00	\$325.44
Parking Permit Replacement Fee	Taxable	\$13.27	\$15.00
Other Parking:			
Boulevard Parking			
Registration Fee (one-time, non-refundable)	Taxable	\$44.25	\$50.00
Permit (per year, per sq.m.)	Taxable	\$2.43	\$2.75
Overnight Parking Permit (December-March)	Taxable	\$37.83	\$42.75
Temporary Overnight Parking Permit (per week)	Taxable	\$4.43	\$5.00
Temporary Contractor Permit (per space, per week)	Taxable	\$17.70	\$20.00

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Transit

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 Schedule B-4

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
TRANSIT FARES			
Individual Fares (per person, per trip) Age 5 and Over, including Paratransit	Exempt	\$2.50	\$2.50
Passes (Non-Refundable)			
Han-D-Ride - 12 rides	Exempt	\$25.00	\$25.00
Student Unlimited - Monthly (5+, student ID may be requested)	Exempt	\$48.00	\$48.00
Adult Unlimited - Monthly	Exempt	\$60.00	\$60.00
Senior Unlimited - Monthly (60+)	Exempt	\$48.00	\$48.00
Veteran Unlimited - Monthly [apply at Engineering]	Exempt	Free	Free
Support Person (assists person with disability) [apply at City Hall]	Exempt	Free	Free
Support Person Replacement Pass [replaced at City Hall]	Exempt	\$10.00	\$10.00
Group Pass - One Day Unlimited (maximum 5 people, of which 2 may be 18+)	Exempt	\$7.50	\$7.50
STride (2 month Student Unlimited - July/August)	Exempt	\$25.00	\$25.00
ADVERTISING			
Exterior Bus Ad			
Rear (per month)	Taxable	\$221.24	\$250.00
Rear Non-Profit (per month)	Taxable	\$100.00	\$113.00
Small Side (per month)	Taxable	\$221.24	\$250.00
Small Side Non-Profit (per month)	Taxable	\$100.00	\$113.00
Mid Wrap (per year)	Taxable	\$7,522.12	\$8,500.00
Mid Wrap Non-Profit (per month)	Taxable	\$325.00	\$367.25
Interior Bus Ad			
All Sizes (per month, per vehicle)	Taxable	\$20.00	\$22.60
All Sizes Non-Profit (per month, per vehicle)	Taxable	\$10.00	\$11.30
OTHER			
Charter Trip (per hour)	Taxable	\$65.00	\$73.45

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Works Department

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Schedule B-5

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Containers, Etc. [County price match]			
Composter			
Black	Taxable	\$8.85	\$10.00
Green Cone	Taxable	\$35.40	\$40.00
Rain Barrel	Taxable	\$39.82	\$45.00
Recycling Bin	Taxable	\$4.87	\$5.50
Multi Residential Recycling Cart			
Multi Residential Properties	Taxable	\$26.55	\$30.00
Qualifying Commercial Properties	Taxable	\$53.10	\$60.00
Curb Cuts			
Up to 10 meters (minimum charge)	Taxable	\$384.96	\$435.00
Each additional meter	Taxable	\$39.82	\$45.00
Equipment Rentals (per hour)			
Sweeper (includes operator)	Taxable	\$137.17	\$155.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$34.51	\$39.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$69.03	\$78.00
Vactor (includes 2 operators)	Taxable	\$206.20	\$233.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$51.33	\$58.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$102.66	\$116.00
Administration Fee - other equipment rentals, private work	Exempt	\$50.00	\$50.00

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Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

By-Law 9247-18
Schedule C-1

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
RECREATIONAL SWIMMING			
Public Swim (Southside Pool or Lion's Pool)			
Youth (age 1-17)	Taxable	\$2.43	\$2.75
Adult (18-59)	Taxable	\$3.54	\$4.00
Senior (60 & over)	Taxable	\$2.88	\$3.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$7.97	\$9.00
Infants (under 1)		Free	Free
Attendant Caregiver (assists person with disability)		Free	Free
Public Swim - 10 Vouchers (Southside Pool or Lion's Pool)			
Youth (age 1-17)	Taxable	\$21.90	\$24.75
Adult (18-59)	Taxable	\$31.86	\$36.00
Senior (60 & over)	Taxable	\$25.89	\$29.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$71.68	\$81.00
Sauna & Shower Pass (½ hour)	Taxable	\$1.55	\$1.75
Wading Pool			
Play Time			
Youth (age 1-17)	Taxable	\$2.66	\$3.00
Youth (age 1-17) - 10 Vouchers	Taxable	\$23.89	\$27.00
Participating Adult		Free	Free
Wading Pool & Pool Combo			
Youth (age 1-17)	Taxable	\$3.10	\$3.50
Participating Adult (for youth age 8 & under)	Taxable	\$3.10	\$3.50
Wading Pool to Pool Upgrade			
Youth (age 1-17)	Taxable	\$0.44	\$0.50
Participating Adult	Taxable	\$3.10	\$3.50
Membership (Southside Pool & Lion's Pool)			
One Year			
Youth (age 1-17)	Taxable	\$161.50	\$182.50
Adult (18-59)	Taxable	\$283.19	\$320.00
Senior (60 & over)	Taxable	\$243.36	\$275.00
3 Month			
Youth (age 1-17)	Taxable	\$44.25	\$50.00
Adult (18-59)	Taxable	\$76.99	\$87.00
Senior (60 & over)	Taxable	\$66.37	\$75.00
1 Month			
Youth (age 1-17)	Taxable	\$17.70	\$20.00
Adult (18-59)	Taxable	\$30.97	\$35.00
Senior (60 & over)	Taxable	\$26.55	\$30.00
Summer Fun Pass (July & August)			
Youth (age 1-17)	Taxable	\$26.55	\$30.00
Adult (18 & over)	Taxable	\$35.40	\$40.00
INSTRUCTION			
Learn-to-Swim			
Youth Instruction (per lesson)	[effective February 27, 2019]		
1/2 hour lesson	Exempt	\$6.95	\$6.95
3/4 hour lesson	Exempt	\$7.21	\$7.21

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Aquatics

By-Law 9247-18
Schedule C-1

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Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
1 hour lesson	Exempt	\$7.46	\$7.46
low-ratio lesson (per half hour)	Exempt	\$8.50	\$8.50
semi-private lesson (per half hour)	Exempt	\$16.80	\$16.80
private lesson (per half hour)	Exempt	\$23.10	\$23.10
Adult Instruction (per lesson) [effective February 27, 2019]			
3/4 hour lesson	Taxable	\$7.21	\$8.15
1 hour lesson	Taxable	\$7.46	\$8.43
private lesson (per half hour)	Taxable	\$23.10	\$26.10
Lifesaving Club [effective July 1, 2019]			
1 practice per week (per week)	Exempt	\$7.35	\$7.35
2 practices per week (per week)	Exempt	\$10.50	\$10.50
Swim Synchro (per lesson)			
3/4 hour lesson	Exempt	\$7.50	\$7.50
1 hour lesson	Exempt	\$8.50	\$8.50
Water Polo (per lesson)			
3/4 hour lesson	Exempt	\$7.50	\$7.50
1 hour lesson	Exempt	\$8.50	\$8.50
Adult Aquatic Fitness (per class) [effective February 27, 2019]	Taxable	\$5.25	\$5.93
Adult Swim for Fitness (per week)			
3 practices per week	Taxable	\$12.60	\$14.24
Summer Swim Team			
Youth (age 6-17)	Exempt	\$110.00	\$110.00
Adult (18 & over)	Exempt	\$120.00	\$120.00
School Programs (Swim to Survive, etc.) (per instructor)	Exempt	\$28.75	\$28.75
Drop-In Fitness Programs			
Aquafit	Taxable	\$4.65	\$5.25
Aquafit: 10 Vouchers	Taxable	\$41.81	\$47.25
Waterwalking	Taxable	\$3.32	\$3.75
Waterwalking: 10 Vouchers	Taxable	\$29.87	\$33.75
Fitness Membership			
1 year	Taxable	\$362.83	\$410.00
3 month	Taxable	\$99.12	\$112.00
1 month	Taxable	\$39.82	\$45.00
Leadership Courses (manuals & certification fee extra)			
Lifesaving/Lifeguarding/Instructing			
Bronze Star	Exempt	\$80.00	\$80.00
Bronze Medallion & Emergency First Aid (EFA)	Exempt	\$82.00	\$82.00
Bronze Cross & Standard First Aid (SFA)	Exempt	\$87.00	\$87.00
Wading Pool Attendant	Taxable	\$30.97	\$35.00
Assistant Instructor	Taxable	\$85.84	\$97.00
Swim Instructor	Taxable	\$87.61	\$99.00
Lifesaving Instructor	Taxable	\$87.61	\$99.00
Swim & Lifesaving Instructor	Taxable	\$175.22	\$198.00
National Lifeguard (NLS) & Airway Management (AW)	Taxable	\$175.22	\$198.00
Distinction	Taxable	\$106.20	\$120.00

Corporation of the City of Woodstock
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Aquatics

By-Law 9247-18
Schedule C-1

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
First Aid			
Basic Rescuer	Taxable	\$33.19	\$37.50
Emergency First Aid (EFA) & CPR-B	Exempt	\$36.00	\$36.00
Standard First Aid (SFA) & CPR-C	Taxable	\$86.73	\$98.00
Airway Management (AM)	Taxable	\$30.97	\$35.00
Automated External Defibrillator (AED)	Taxable	\$33.19	\$37.50
Anaphylaxis Rescuer	Taxable	\$4.87	\$5.50
Health Care Provider (CPR-HCP)	Taxable	\$39.82	\$45.00
Recertification			
Bronze Medallion Challenge	Taxable	\$26.55	\$30.00
Bronze Cross Challenge	Taxable	\$26.55	\$30.00
National Lifeguard (NLS) Challenge	Taxable	\$35.40	\$40.00
Standard First Aid (SFA) & CPR-C Challenge	Taxable	\$39.82	\$45.00
Advanced Leadership			
Aquatics Supervisor Training (AST)	Taxable	\$61.95	\$70.00
Pool Operator 1	Taxable	\$75.22	\$85.00
Pool Operator 2	Taxable	\$75.22	\$85.00
Lifesaving Sport Coach Level 1	Taxable	\$86.73	\$98.00
Safety Inspector	Taxable	\$175.22	\$198.00
Advanced Instructing			
Examiner Standards Clinic (ESC) with Advanced Instructor	Taxable	\$47.79	\$54.00
First Aid Instructor with Advanced Instructor	Taxable	\$92.92	\$105.00
National Lifeguard Instructor with Advanced Instructor	Taxable	\$115.04	\$130.00
Airway Management Instructor	Taxable	\$44.25	\$50.00
Aquatics Supervisor Training Instructor	Taxable	\$138.05	\$156.00
Instructor Trainer	Taxable	\$138.05	\$156.00
Non-Resident Fee for Registered Programs	Exempt	\$5.00	\$5.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00
FACILITY RENTALS (per hour)			
Pool Rental (first 30 people)	Taxable	\$110.62	\$125.00
additional lifeguards (per guard)	Taxable	\$28.76	\$32.50
School Pool Rental - 1:00-4:00 p.m. (first 30 people)	Taxable	\$28.76	\$32.50
additional lifeguards (per guard)	Taxable	\$28.76	\$32.50
Camp Swim			
Camper (Camp Leaders SafeGuard trained)	Taxable	\$1.11	\$1.25
Camper (Camp Leaders not SafeGuard trained)	Taxable	\$1.77	\$2.00
Camp Leaders		Free	Free
Wading Pool Rental (June only)	Taxable	\$110.62	\$125.00
Affiliate Group Long-Term Rental (Parks & Recreation annual application)			
pool rental	Taxable	\$44.25	\$50.00
per lane	Taxable	\$6.20	\$7.00
deep tank only	Taxable	\$7.08	\$8.00
additional lifeguards (per guard)	Taxable	\$28.76	\$32.50
Non-Affiliate Group Long-Term Rental			
pool rental	Taxable	\$57.52	\$65.00
per lane	Taxable	\$9.60	\$10.85

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deep tank only	Taxable	\$10.62	\$12.00
additional lifeguards (per guard)	Taxable	\$28.76	\$32.50
Meeting Room			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$20.00	\$22.60
Daytime Affiliate & Education (Monday to Friday 8:00 a.m. to 4:00 p.m.)	Taxable	\$12.83	\$14.50
Non-Affiliate Group	Taxable	\$22.12	\$25.00
Additional charge for rentals outside of regular hours	Taxable	\$35.40	\$40.00
Rental Cancellation/Non-Refundable Deposit	Exempt	30%	30%
SWIM SPONSORSHIP (per hour)			
Southside Pool	Exempt	\$125.00	\$125.00
Lion's Pool	Exempt	\$100.00	\$100.00
Wading Pool	Exempt	\$87.50	\$87.50
Southside Pool & Wading Pool	Exempt	\$200.00	\$200.00
Southside Pool, Lions Pool & Wading Pool	Exempt	\$250.00	\$250.00
ADVERTISING			
Internal Fencing Ads - Wading Pool & Lions Pool			
One Year Contract	Taxable	\$700.00	\$791.00
Two Year Contract (both years)	Taxable	\$600.00	\$678.00
Three Year Contract (all three years)	Taxable	\$500.00	\$565.00

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Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Arenas

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Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Public Skating (August - April)			
Youth (age 1-17)	Taxable	\$2.43	\$2.75
Adult (18-59)	Taxable	\$3.54	\$4.00
Senior (60 & over)	Taxable	\$2.88	\$3.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$7.97	\$9.00
Infants (under 1)		Free	Free
Attendant Caregiver (assists person with disability)		Free	Free
Public Skating - 10 Vouchers			
Youth (age 1-17)	Taxable	\$21.90	\$24.75
Adult (18-59)	Taxable	\$31.86	\$36.00
Senior (60 & over)	Taxable	\$25.89	\$29.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$71.68	\$81.00
Group Ice Rentals (per hour)			
Prime Time (M-F after 5:00 p.m. & weekends)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$165.49	\$187.00
Non-Affiliate Group	Taxable	\$170.80	\$193.00
Non-Prime Time (M-F before 5:00 p.m.)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$121.24	\$137.00
Non-Affiliate Group	Taxable	\$129.20	\$146.00
Prime Time Casual Ice (M-F after 5:00 p.m. & weekends)	Taxable	\$136.28	\$154.00
Casual Ice (Green Pad, M-F before 5:00 p.m., max 6 skaters) (booked less than 24 hours prior to ice time)	Taxable	\$57.52	\$65.00
Old-Timers League (M-F before 5:00 p.m., per person)	Taxable	\$4.43	\$5.00
Minor Sports Prime Time (M-F after 5:00 p.m. & weekends)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$127.43	\$144.00
Non-Affiliate Group	Taxable	\$134.51	\$152.00
Minor Sports Non-Prime Time (M-F before 5:00 p.m.)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$112.39	\$127.00
Non-Affiliate Group	Taxable	\$118.58	\$134.00
High School Prime Time (M-F after 5:00 p.m. & weekends)	Taxable	\$165.49	\$187.00
High School Non-Prime Time (M-F before 5:00 p.m.)	Taxable	\$83.19	\$94.00
In-Line Hockey/Ball Hockey	Taxable	\$57.52	\$65.00
Advertising (per year)			
Board Ads - Southwood Red Pad			
One Year Contract	Taxable	\$1,570.80	\$1,775.00
Two Year Contract (both years)	Taxable	\$1,283.19	\$1,450.00
Three Year Contract (all three years)	Taxable	\$1,092.92	\$1,235.00
Board Ads - Southwood Green Pad or Civic Arena			
One Year Contract	Taxable	\$1,017.70	\$1,150.00
Two Year Contract (both years)	Taxable	\$840.71	\$950.00
Three Year Contract (all three years)	Taxable	\$663.72	\$750.00
Ice Logo (Red, Green or Civic Pad)	Taxable	\$951.33	\$1,075.00
Ice Resurfacers	Taxable	\$1,044.25	\$1,180.00
Illuminated Score Clock (4 - 2' x 8' panels)	Taxable	\$1,522.12	\$1,720.00
Electronic Sign Message (2 week ad, 2 signs)	Taxable	\$26.55	\$30.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Arenas

By-Law 9247-18
 Schedule C-2

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Floor Rental - May to July (per day)			
Southwood Red Pad			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$1,309.73	\$1,480.00
Non-Affiliate Group	Taxable	\$1,575.22	\$1,780.00
Southwood Green Pad			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$1,163.72	\$1,315.00
Non-Affiliate Group	Taxable	\$1,429.20	\$1,615.00
Civic Centre			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$880.53	\$995.00
Non-Affiliate Group	Taxable	\$1,146.02	\$1,295.00
SOCAN Fee (subject to change)	Taxable	\$63.49	\$71.74
Mezzanine Rental			
Hourly	Taxable	\$29.20	\$33.00
Goff Hall Rental			
Flat rate set-up fee	Taxable	\$44.25	\$50.00
Hourly rate	Taxable	\$44.25	\$50.00
Full Day, without Kitchen			
Sunday to Friday	Taxable	\$309.74	\$350.00
Saturday	Taxable	\$442.48	\$500.00
Full Day, with Kitchen			
Sunday to Friday	Taxable	\$424.78	\$480.00
Saturday	Taxable	\$557.52	\$630.00
Tournament Rate			
Minor Sport Affiliate Group (Parks & Recreation annual application)			
per day	Taxable	\$159.29	\$180.00
per hour	Taxable	\$30.97	\$35.00
Other Group (per day)	Taxable	\$292.04	\$330.00
Kitchen/Bar (per day)	Taxable	\$115.04	\$130.00
SOCAN Background Music (subject to change)	Taxable	\$31.72	\$35.84
Set-Up Day	Taxable	\$132.74	\$150.00
Not-for-Profit Organization Space Rental (per year)			
Office Space (per sq.ft.)	Taxable	\$4.07	\$4.60
Change Room Space (per change room)	Taxable	\$22.12	\$25.00
Storage Space (per sq.ft.)	Taxable	\$1.64	\$1.85
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$175) (Due at time of booking)	Exempt	30%	30%

By-Law 9247-18 November 1, 2018; Schedule C-2

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parks

By-Law 9247-18
Schedule C-3

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Sports Field Rentals			
Class A - Adult (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$15.50	\$17.52
Non-Affiliate Group	Taxable	\$29.20	\$33.00
Class B - Adult (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$12.85	\$14.52
Non-Affiliate Group	Taxable	\$26.20	\$29.61
Class C - Adult (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$11.39	\$12.87
Non-Affiliate Group	Taxable	\$22.61	\$25.55
Class A - Youth (17 & under) (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$4.13	\$4.67
Non-Affiliate Group	Taxable	\$11.15	\$12.60
Class B - Youth (17 & under) (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$3.29	\$3.72
Non-Affiliate Group	Taxable	\$10.71	\$12.10
Class C - Youth (17 & under) (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$2.89	\$3.27
Non-Affiliate Group	Taxable	\$9.91	\$11.20
Tournament Fees (per field, per day)			
Affiliate Group Adult (Parks & Recreation annual application)	Taxable	\$75.00	\$84.75
Non-Affiliate Group Adult	Taxable	\$85.00	\$96.05
Affiliate Group Youth (Parks & Recreation annual application)	Taxable	\$42.00	\$47.46
Batting Cage (per hour)			
Affiliate Group Adult (Parks & Recreation annual application)	Taxable	\$13.50	\$15.26
Non-Affiliate Group Adult	Taxable	\$17.90	\$20.23
Affiliate Group Youth (Parks & Recreation annual application)	Taxable	\$3.95	\$4.46
Non-Affiliate Group Youth	Taxable	\$9.00	\$10.17
Cricket Pitch (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$2.50	\$2.83
Non-Affiliate Group	Taxable	\$4.95	\$5.59
Additional Line Marking (per bag)	Taxable	\$7.08	\$8.00
Additional Drying Agent (per bag)	Taxable	\$20.35	\$23.00
Additional Field Painting (per field)	Taxable	\$130.00	\$146.90
Additional Infield Grooming & Line Marking (per game)	Taxable	\$40.00	\$45.20
Court Rentals (Tennis, Pickleball, Basketball & Volleyball)			
1 Hour	Taxable	\$6.00	\$6.78
Half Day	Taxable	\$28.00	\$31.64
Full Day	Taxable	\$55.90	\$63.17
Rentals			
Gazebo (per hour)	Taxable	\$25.66	\$29.00
Pavilion (as is, per day, up to 100 people)	Taxable	\$58.58	\$66.20
Beer Garden (per day)	Taxable	\$203.50	\$229.96
Park Area - General Use (per day)	Taxable	\$40.00	\$45.20
Park Area - Fitness Class (per hour)	Taxable	\$10.62	\$12.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parks

By-Law 9247-18
Schedule C-3

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Sea Cadet Building (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$8.85	\$10.00
Non-Affiliate Group	Taxable	\$22.12	\$25.00
Southside Park Fountain Pictures (per 1/2 hour)	Taxable	\$20.35	\$23.00
Toboggan Hill (per day)	Taxable	\$105.00	\$118.65
Picnic Table Rental (per table)	Taxable	\$8.85	\$10.00
Picnic Table Damage Deposit (per table)	Exempt	\$40.00	\$40.00
Other Events			
Sunday Evening Concerts (per evening)	Taxable	\$35.40	\$40.00
Special Events (north or south side of river) [garbage disposal & park labour for set up/tear down extra]	Taxable	\$310.00	\$350.30
UTRCA Lands Special Event Administration Fee (per event)	Taxable	\$300.00	\$339.00
Cowan Park Open Space - Non-Field Use (per day)	Taxable	\$105.00	\$118.65
Advertising (per year)			
Internal Fencing Ads - Southside Park			
One Year Contract	Taxable	\$1,570.80	\$1,775.00
Two Year Contract (both years)	Taxable	\$1,283.19	\$1,450.00
Three Year Contract (all three years)	Taxable	\$1,092.92	\$1,235.00
Other			
Hydro Distribution Panels			
Rental (per panel, per event)	Taxable	\$77.66	\$87.75
Safety Inspection (per panel)	Taxable	\$112.30	\$126.90
Community Garden Plots (per season)	Taxable	\$25.40	\$28.70
Hourly Labour Rate	Taxable	\$40.89	\$46.21
Park Access Fee (temporary construction access)	Taxable	\$132.74	\$150.00
Park Access Damage Deposit	Exempt	\$1,000.00	\$1,000.00
Not-for-Profit Organization Space Rental (per year)			
Office Space (per sq.ft.)	Taxable	\$4.07	\$4.60
Storage Space (per sq.ft.)	Taxable	\$1.64	\$1.85
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$25) (Due at time of booking.)	Exempt	30%	30%

By-Law 9247-18 November 1, 2018; Schedule C-3

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Recreational Programs & Camps

By-Law 9247-18
 Schedule C-4

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Youth Programs (14 & under) (per hour)			
General Recreation (movement, basketball, active, etc.)			
30 minutes	Exempt	\$4.25	\$4.25
45 minutes	Exempt	\$5.25	\$5.25
60 minutes	Exempt	\$6.25	\$6.25
90 minutes	Exempt	\$8.25	\$8.25
Specialty Recreation (tennis, yoga, kitchen, etc.)			
30 minutes	Exempt	\$6.25	\$6.25
45 minutes	Exempt	\$7.25	\$7.25
60 minutes	Exempt	\$8.25	\$8.25
90 minutes	Exempt	\$10.25	\$10.25
Teen Programs (14-17) (per hour)			
General Recreation (basketball, etc.)			
30 minutes	Taxable	\$4.25	\$4.80
45 minutes	Taxable	\$5.25	\$5.93
60 minutes	Taxable	\$6.25	\$7.06
90 minutes	Taxable	\$8.25	\$9.32
Specialty Recreation (tennis, yoga, kitchen, etc.)			
30 minutes	Taxable	\$6.25	\$7.06
45 minutes	Taxable	\$7.25	\$8.19
60 minutes	Taxable	\$8.25	\$9.32
90 minutes	Taxable	\$10.25	\$11.58
Adult Programs (18 & over) (per hour)			
Fitness (per class)			
Registered	Taxable	\$6.42	\$7.25
Drop-In	Taxable	\$8.19	\$9.25
General Programs (per hour)	Taxable	\$5.53	\$6.25
Snow Buddies Matching Program			
Adult registration fee (senior or adult with special needs)	Taxable	free	free
Youth registration fee	Taxable	free	free
Youth Courses (per course)			
Parents Night Out (age 6-10)	Exempt	\$25.00	\$25.00
My Safe Life: Personal Safety for Kids (age 7-9)	Exempt	\$60.00	\$60.00
Home Alone Safety (age 9-12)	Exempt	\$60.00	\$60.00
Baby Sitting Training (age 11-14)	Exempt	\$60.00	\$60.00
Leadership Training (manuals & certification fee extra)			
Learn to Lead (age 12-15)	Exempt	\$84.25	\$84.25
Principles of Healthy Child Development (High Five)	Taxable	\$60.00	\$67.80
SafeGuard	Taxable	\$20.00	\$22.60
Physical Literacy	Taxable	\$60.00	\$67.80
Summer Camps (under 12) (per week) [effective April 1, 2019]			
One-Week: (5 days)			
1:8 staff to participant ratio	Exempt	\$175.00	\$175.00
1:10 staff to participant ratio	Exempt	\$160.00	\$160.00
Extended Care (per half hour, per child)	Exempt	\$2.50	\$2.50

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Recreational Programs & Camps

By-Law 9247-18
 Schedule C-4

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Daily Camps (under 12) (per day)			
1:8 staff to participant ratio	Exempt	\$39.50	\$39.50
1:10 staff to participant ratio	Exempt	\$35.00	\$35.00
Extended Care (per half hour, per child)	Exempt	\$2.50	\$2.50
Specialty Camps			
Specialty Summer Camps/Programs (per hour)	Exempt	\$7.00	\$7.00
Premier Camps (per week)	Exempt	\$330.00	\$330.00
Sports Camps (per week)	Exempt	\$300.00	\$300.00
Summer Activity Programs (per hour)			
1:4 staff to participant ratio	Exempt	\$5.00	\$5.00
1:8 staff to participant ratio	Exempt	\$4.50	\$4.50
1:10 staff to participant ratio	Exempt	\$4.00	\$4.00
Non-Resident Fee for Registered Programs	Exempt	\$5.00	\$5.00
Withdrawal Refund Fee (per person, per session/course)	Exempt	\$25.00	\$25.00

An additional fee may apply for some premium programs.

By-Law 9247-18 November 1, 2018; Schedule C-4

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Cowan Park (Indoor)

By-Law 9247-18
 Schedule C-5

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Walking Track Memberships [effective February 1, 2019]			
Drop-In	Taxable	\$2.21	\$2.50
10 vouchers	Taxable	\$19.91	\$22.50
1 month	Taxable	\$25.75	\$29.10
3 months	Taxable	\$66.95	\$75.65
6 months	Taxable	\$103.54	\$117.00
1 year	Taxable	\$154.87	\$175.00
Lost Card	Taxable	\$7.00	\$7.91
Indoor Soccer Pitch Rental (per hour) [effective May 1, 2019]			
Full Field			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$206.00	\$232.78
Non-Affiliate Group	Taxable	\$226.00	\$255.38
1/3 Field			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$72.10	\$81.47
Non-Affiliate Group	Taxable	\$77.25	\$87.29
Rentals (per hour) [effective May 1, 2019]			
Multi-Purpose Hall			
Flat rate set-up fee	Taxable	\$25.75	\$29.10
Hourly rate	Taxable	\$66.95	\$75.65
Long term rentals (35 or more hours per contract)	Taxable	\$31.93	\$36.08
Change room/washroom (only)	Taxable	\$25.75	\$29.10
Board room	Taxable	\$30.90	\$34.92
Rental Cancellation Fee/Non-Refundable Deposit (Due at time of booking)	Exempt	30%	30%
Deposits			
Walking Track Fob Card	Exempt	\$10.00	\$10.00
Key Deposit	Exempt	\$450.00	\$450.00
Not-for-Profit Organization Space Rental (per year)			
Office Space (per sq.ft.)	Taxable	\$4.07	\$4.60
Storage Space (per sq.ft.)	Taxable	\$1.64	\$1.85

By-Law 9247-18 November 1, 2018; Schedule C-5

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Art Gallery

By-Law 9247-18
Schedule D-1

Effective January 1, 2019

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)
Admission	n/a	by Donation	by Donation
Annual Memberships			
Adult (18-59)	Exempt	\$35.00	\$35.00
Senior (60 and over)	Exempt	\$25.00	\$25.00
Group (at least 1 adult & 1 youth, maximum of 5)	Exempt	\$50.00	\$50.00
Youth (under 18)	Exempt	\$15.00	\$15.00
Small Business	Exempt	\$100.00	\$100.00
Large Company	Exempt	\$500.00	\$500.00
Corporate Partner	Exempt	\$1,000.00	\$1,000.00
Art Rental Fees (per month) [fees set by the artist; consignment percentage negotiated]	Exempt		
Classes/Programs			
Youth (under 18)			
One-Week: (5 days)			
Member	Exempt	\$150.00	\$150.00
Non-member	Exempt	\$175.00	\$175.00
Full Day:			
Member	Exempt	\$35.00	\$35.00
Non-member	Exempt	\$45.00	\$45.00
Half Day:			
Member	Exempt	\$25.00	\$25.00
Non-member	Exempt	\$30.00	\$30.00
Extended Care (1/2 hour before and after, per day)	Exempt	\$5.00	\$5.00
Adult (18 & over)			
Full Day:			
Member	Exempt	\$85.00	\$85.00
Non-member	Exempt	\$100.00	\$100.00
Specialty Full Day:			
Member	Exempt	\$125.00	\$125.00
Non-member	Exempt	\$145.00	\$145.00
Half Day:			
Member	Exempt	\$35.00	\$35.00
Non-member	Exempt	\$45.00	\$45.00
School Programs			
Gallery Tours/Educational Programs (per student)	Exempt	\$5.00	\$5.00
minimum charge	Exempt	\$60.00	\$60.00
Off-Site Educational Programs (per student)	Exempt	\$6.00	\$6.00
minimum charge, plus mileage	Exempt	\$65.00	\$65.00
Artist Talks to Students (per student)	Exempt	\$5.00	\$5.00
Art Program (per student)	Exempt	\$5.00	\$5.00
Birthday Party (max 15)	Exempt	\$150.00	\$150.00
additional participant	Exempt	\$15.00	\$15.00
Exploration Program (suggested donation)	Exempt	\$5.00	\$5.00
Life Drawing (per class)			
Drop in	Exempt	\$15.00	\$15.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Art Gallery

By-Law 9247-18
Schedule D-1

Effective January 1, 2019

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)
Registered:			
Member	Exempt	\$10.62	\$10.62
Non-member	Exempt	\$12.50	\$12.50
Mini Makers (per child, per class)			
Drop in	Exempt	\$6.00	\$6.00
Registered	Exempt	\$5.00	\$5.00
See You At the Movies [Toronto International Film Series]			
Single screening (2019/2020 season)	Exempt	\$11.00	\$11.00
Season's pass (2019/2020 season)	Exempt	\$75.00	\$75.00
WAG It Wednesday - Family Night	Exempt	Free	Free
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00
Facility Rental (Tuesday to Saturday)			
Flat rate set-up/teardown fee	Exempt	\$50.00	\$50.00
Hourly rate (minimum 2 hours)	Exempt	\$60.00	\$60.00
Full Day (maximum 8 hours)	Exempt	\$350.00	\$350.00
Kitchen use (additional staffing charges apply for evenings and Mondays)	Exempt	\$50.00	\$50.00
Facility Rental Discounts			
WAG Members			10% discount
Not-For Profit & Community Organizations			15% discount
Corporate			10% discount
Equipment			
Video Projector & TV/DVD	Exempt	\$35.00	\$35.00
Ancillary Fees			
Photocopying (per page)	Exempt	\$0.60	\$0.60
Table rental (each)	Exempt	\$1.00	\$1.00
Chair rental (each)	Exempt	\$0.50	\$0.50
Table cloth rental (each)	Exempt	\$0.50	\$0.50
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$175) (Due at time of booking)	Exempt	30%	30%

* The Art Gallery is registered as a small supplier and as such does not charge HST.
Should the Art Gallery no longer qualify as a small supplier, HST will be added to the above fees and rounded appropriately.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Market Centre

By-Law 9247-18
 Schedule D-2

Effective January 1, 2019

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Facility Rental			
Full Facility (minimum 5 hour charge)			
Flat rate set-up fee	Taxable	\$100.00	\$113.00
Hourly rate	Taxable	\$40.00	\$45.20
Lounge Only (minimum 3 hour charge)			
Flat rate set-up fee	Taxable	\$45.00	\$50.85
Hourly rate	Taxable	\$35.00	\$39.55
Rental Cancellation Fee/Non-Refundable Deposit	Exempt	30%	30%

By-Law 9247-18 November 1, 2018; Schedule D-2

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Museum

By-Law 9247-18
 Schedule D-3

Effective January 1, 2019

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)
Admission	n/a	Free	Free
Annual Memberships			
Individual	Exempt	\$20.00	\$20.00
Group (at least 1 adult & 1 youth, maximum of 5)	Exempt	\$30.00	\$30.00
Education Programs			
In-House (per student)	Exempt	\$5.00	\$5.00
Outreach within Oxford County (plus mileage)	Exempt	\$60.00	\$60.00
Outreach outside Oxford County (plus mileage)	Exempt	\$80.00	\$80.00
Cancellation Fee	Exempt	\$25.00	\$25.00
Adult Programs			
Fees based on staff time and materials (member discount may apply)	Exempt	varies	varies
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00
Museum Camps			
One-Week: (5 days)			
Member	Exempt	\$140.00	\$140.00
Non-Member	Exempt	\$160.00	\$160.00
One-Day:			
Member	Exempt	\$35.00	\$35.00
Non-Member	Exempt	\$45.00	\$45.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00
Rentals			
Education Room (minimum 3 hour charge)			
Hourly rate	Exempt	\$35.00	\$35.00
Museum Council Chamber (minimum 1 hour charge)			
Flat rate set-up fee	Exempt	\$75.00	\$75.00
Hourly rate	Exempt	\$25.00	\$25.00
Rental Cancellation Fee/Non-Refundable Deposit	Exempt	30%	30%

* The Museum is registered as a small supplier and as such does not charge HST. Should the Museum no longer qualify as a small supplier, HST will be added to the above fees and rounded appropriately.