

MC or Dwg Ref No.:  
\_\_\_\_\_

**THE CORPORATION OF THE CITY of WOODSTOCK  
ROAD ALLOWANCE EXCAVATION PERMIT**

PERMIT No.:  
\_\_\_\_\_

**I / WE HEREBY REQUEST PERMISSION TO EXCAVATE:**  
*Applicant to fill in all areas except where shaded.*

<input type="checkbox"/> ROADWAY <input type="checkbox"/> SIDEWALK <input type="checkbox"/> CURB <input type="checkbox"/> PAVED BLVD / DWY <input type="checkbox"/> PAVING STONE <input type="checkbox"/> UNPAVED BOULEVARD	ON: _____ ( _____ ) NUMBER
	BETWEEN: _____ AND _____
	FOR THE PURPOSE OF _____
	ESTIMATED AREA OF CUT: _____ m <sup>2</sup> ESTIMATED DEPTH OF CUT: _____ (m)
	CONSTRUCTION METHOD: <input type="checkbox"/> OPEN CUT <input type="checkbox"/> HYDRO VAC <input type="checkbox"/> DIRECTIONAL DRILLING
ROAD CLOSURE REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO LENGTH OF SERVICE: _____ (m)	

APPLICANT: _____ _____ _____	CONTRACTOR: _____ _____ _____
APPLICATION DATE: _____	CONSTRUCTION DATE: _____

PERMISSION GRANTED BY: _____  _____ Authorised Signature	DATE: _____
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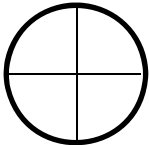
<b>SUBJECT TO THESE CONDITIONS</b>	<input type="checkbox"/> DO NOT CUT PAVED DRIVEWAY <input type="checkbox"/> SEE SKETCH ATTACHED <input type="checkbox"/>
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<b>SURFACE CUT</b> <input type="checkbox"/> SAWCUT <input type="checkbox"/> BACKHOE <input type="checkbox"/> HAND DIG <input type="checkbox"/> EDGE TREATMENT	<b>BACKFILL</b> <input type="checkbox"/> GRANULAR 'A' <input type="checkbox"/> GRANULAR 'B' <input type="checkbox"/> NON-SHRINK GROUT <input type="checkbox"/> SELECT NATIVE (On site approval required, inspection fees apply)	<b>ROAD BASE</b> <input type="checkbox"/> GRANULAR 'B' 450mm or _____mm <input type="checkbox"/> GRANULAR 'A' 150mm or _____mm <input type="checkbox"/> APPROVED COLD MIX 50mm or _____mm <input type="checkbox"/> RESTORE TO MATCH EXISTING CONDITIONS	<b>INSPECTION REQUIRED</b> <input type="checkbox"/> Sewer Connection _____ <input type="checkbox"/> Water Connection _____ <input type="checkbox"/> Other _____
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**APPLICANT TO RETURN THIS PERMIT WHEN WORK IS COMPLETED.  
INCLUDING "AS-BUILT" DRAWING(S)**

*For Assistance:  
Phone: 519-539-2382 x3114  
Fax: 519-421-3250*

Identify North



WORK COMPLETED: _____
Date
_____
Signature

<b>RESTORATION APPROVED:</b>
DATE: _____
BY: _____
THIS APPROVAL DOES NOT RELIEVE THE APPLICANT FROM MAINTENANCE (2 YEARS) IN THE EVENT OF SETTLEMENT OR DETERIORATION OR FROM LIABILITY IN THE EVENT OF ANY CLAIMS ARISING FROM THIS WORK BEING DONE.

## **ROAD ALLOWANCE RESTORATION POLICY**

### **GENERAL CONDITIONS**

1. Utility and/or Contractor to restore all hard surfaces such as asphalt, concrete and paving stone areas at the applicant's expense, unless otherwise directed by the City.
2. Permanent restoration of boulevards will be performed by the applicant and shall include a minimum of 150 mm topsoil thickness and sod. Topsoil to be free from stones and debris. Sod must be thoroughly watered until it is well established. Seed only if approved by the City.
3. Compaction shall be done in 300 mm lifts (maximum) and mechanically tamped in layers. Inspection may be required.
4. Unsatisfactory restoration by the applicant may result in the work being redone by the City at the applicant's expense and at the City's discretion.
5. The applicant must follow standard construction practices of the Province of Ontario and, as a minimum, the City of Woodstock Health & Safety policies.
6. The applicant must possess insurance coverage satisfactory to the City's requirements which includes minimum liability coverage of \$5,000,000.00, naming the City of Woodstock as additionally insured. A copy of the applicant's WSIB certificate must also be submitted.
7. The applicant must contact the City of Woodstock Engineering & Transit Departments, Woodstock Police Services, Fire and Ambulance services at the start and end of any work on any City street where road closure or detours are required. Both of the above require City approval. Where road or lane occupancy is required, a Traffic Control Plan, based on the Ontario Traffic Manual Book 7, must be submitted.
8. The permit must be available at the work site and the applicant must return the excavation permit to the City upon completion of the work, including an "as built" drawing identifying the precise location of the cut.
9. Failure to adhere to any of the above may result in work shutdown and the rectification of deficiencies by City forces at the expense of the applicant.
10. Restoration costs shall be in accordance with the current City of Woodstock Restoration Policy. Costs double for excavating without a permit.
11. Street signs must not be removed unless directed by City of Woodstock personnel. Contact City of Woodstock Public Works, 519-539-2382 x3140 for sign removal.
12. The maintenance period shall be two (2) years from the date of final restoration.
13. The applicant must advise the City of Woodstock Engineering Department if the construction start date differs from that shown on the Excavation Permit.
14. Do not dig without obtaining utility locates.