



# REQUIRED CLEARANCES FOR DEMOLITION PERMITS

The Corporation of the City of Woodstock – Building Department

*This form must be completed and filed to support the demolition permit to demolish buildings in the City of Woodstock.*

APPLICANT TO COMPLETE THE FOLLOWING INFORMATION					
Property Location				Application Date (YYYY/MM/DD)	
Type of Building				Is this a corner lot? _____ Yes _____ No	
OWNER			CONTRACTOR		
Name			Name		
Street Address			Street Address		
City	Province	Postal Code	City	Province	Postal Code
Are there residential units in building? _____ No _____ Yes: Indicate # of units: _____ /rental: _____ /owner occupied: _____					
TO BE COMPLETED BY BUILDING/ZONING DIVISIONS					
Is the building on LACAC list? _____ No _____ Yes: Indicate telephone call made to:				Date (YYYY/MM/DD)	
Zoning Designation					
Staff Approval _____ Signature				Date (YYYY/MM/DD)	
_____ PRINT Name					
APPLICANT To Make Satisfactory Arrangements With The Following Listed Offices For Demolition Of The Building(s) Described Above.					
<b>ENBRIDGE/UNION GAS</b> 109 Commissioners Rd., West, London ON N6A 4P1 Phone # 1-855-228-4898 Ext. 5111146 Sarnplan@spectraenergy.com Diane.Hessel@enbridge.com			Name of Contact ( <u>PLEASE PRINT</u> )		
			Signature of Acknowledgement		Approval Date (YYYY/MM/DD)
<b>BELL CANADA</b> 86 Market St., Brantford ON N5T 3S3 Lee-ann.clark@bell.ca Fax # (519) 758-3127			Name of Contact ( <u>PLEASE PRINT</u> )		
			Signature of Acknowledgement		Approval Date (YYYY/MM/DD)
<b>ROGERS COMMUNICATIONS INC.</b> 800 York St., London ON N6A 5B1 Phone # (519) 852-4529 Kevina.steele@rci.rogers.com			Name of Contact ( <u>PLEASE PRINT</u> )		
			Signature of Acknowledgement		Approval Date (YYYY/MM/DD)
<b>HYDRO ONE</b> Woodstock ON Fax # 1(888)281-4589 zone1scheduling@HydroOne.com			Name of Contact ( <u>PLEASE PRINT</u> )		
			Signature of Acknowledgement		Approval Date (YYYY/MM/DD)
<b>WATER DEPARTMENT</b> P.O. Box 1539, Woodstock, Ontario N4S 0A7 Phone # (519)539-2382, Ext. 3120 Fax # (519)537-6984			Name of Contact ( <u>PLEASE PRINT</u> )		
			Signature of Acknowledgement		Approval Date (YYYY/MM/DD)
<b>Note:</b> 1. Sewers shall be disconnected and capped at the street line. 2. The foundation excavation shall be properly backfilled and graded to the satisfaction of the Chief Building Official. 3. Ministry of Labour and Workman's Compensation Board shall be contacted prior to the demolition.					
Signature of Owner				Date (YYYY/MM/DD)	

**Revised August 9, 2021**

To: All Demolition Contractors

Re: **Capping of Sewers, Restoration of Site and Security Requirements**

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Pursuant to the Building Bylaw amendments approved by Council, the following policy shall apply to all demolition permits issued:

1. Clearances such as utilities and those of the zoning section shall remain the same. ***The applicant must obtain these approvals first.***
2. The applicant for a demolition permit must provide a security of \$1,000.00 payable by cash, certified cheque, letter of credit or a bond.
3. The purpose of the security is to ensure that, the demolition contractor or designated site personnel:
  - i. Disconnect and cap sewers at street line
  - ii. Foundations will be removed two feet below grade level
  - iii. Properly backfill the site & grade to the satisfaction of the Chief Building Official.

***N.B.: The contractor is responsible for calling the Building Department at 519-539-2382, Ext. 3198 and arranging to have the work inspected at stages 3(i), 3(ii) and 3(iii), noted above.***

4. Proof of \$2,000,000 liability insurance and expiry date shall be provided.
5. When all items in #3 have been completed and inspected by the Building Department, the security will be released to the person who submitted same.

We look forward to your co-operation in this matter.

from the desk of

**Harold de Haan, P.Eng.**

City Engineer  
944 James St., P.O. Box 1539  
Woodstock, Ontario N4S 0A7  
Phone: (519) 539-2382, Ext. 3112  
Fax: (519) 421-3250