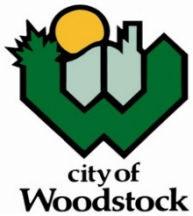


2021 Budget Presentation









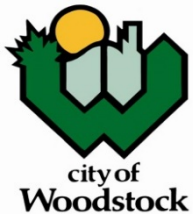
CLERK'S DEPARTMENT



Some Stats...



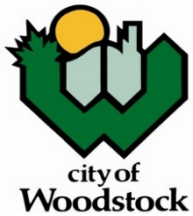
	2016	2017	2018	2019	2020
Marriage Ceremonies	70	53	64	66	
Marriage Licences	315	319	326	328	
Death Certificates	444	481	515	516	
Lottery Licences	71	84	94	70	
Business Licences	119	137	132	131	
Dog Tags	1,745	1,695	1,780	***	
Minor variances	17	26	25	32	



Some Stats...



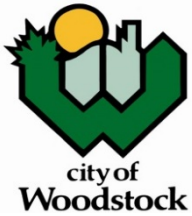
	2016	2017	2018	2019	2020
Marriage Ceremonies	70	53	64	66	49
Marriage Licences	315	319	326	328	226
Death Certificates	444	481	515	516	539
Lottery Licences	71	84	94	70	20
Business Licences	119	137	132	131	112
Minor variances	17	26	25	32	28
Zone change notices	18	19	17	25	24



Some Stats...



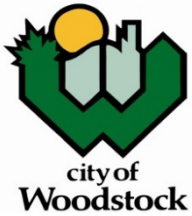
	2016	2017	2018	2019	2020
Liquor Licences	13	6	20	10	18 (2)
FOI Requests	5	8	7	16	15
Para-transit applications	295	339	346	315	224
Commissioner of Oaths	241	535	543	476	350
Pieces of mail sent	49,393	54,999	51,318	***	46,747
Avg # of children crossed/day	997	1002	1065	1013	1022



2021 Budget Notes



- Dog Tag Revenue Reduction
 - reduced by 50% for 2021
 - will be eliminated all together for 2022

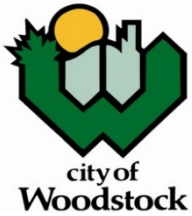


2021 Budget Notes



○ General Liability Insurance

- general liability increase of 10%
- “hard market” driven by natural disaster claims
- 45% increase to transit premiums
- overall increase of 14%
- major increases for all municipalities
- allow room in the budget for additional coverage requests, additions of new property, etc.

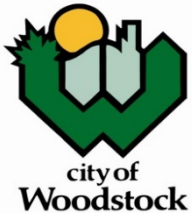


2021 Budget Notes



○ City Hall Part-time Wages

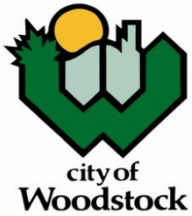
- almost 50% increase entirely due to COVID
- additional custodial hours to sanitize touchpoints twice per day
- Patron Control and Screener position has been created and will remain in place until restrictions are lifted



2021 Budget Notes



2021 Increase = Insurance +
COVID Wages



Addition to the Base Budget



Agenda Management Software

- \$14,000 implementation, \$10,000 annual licensing
- Use technology to drive efficiency and capacity into the department rather than adding staff at this time
- Streamlines and automates aspects of agenda preparation, minute taking, and post meeting activities
- Widely used by municipalities across the province