

City of Woodstock

Request for Permission to Serve Liquor- Temporary Patio Extension, as per Regulation 719 under the *Liquor Licence Act*

Regardless of the location of your patio, you will need to request a “Temporary Patio Extension” if you plan to extend your liquor licence beyond the limits of your normal approval. To do this you will need to request a **Letter of Approval** from the City of Woodstock.

General Information	Please Print
Business (or Corporation) Name	
Applicant's Full Name	
Street address where the patio will be located (complete with postal code)	
Business Phone Number	
E-mail Address	
Mailing/Billing Address (if different)	

I agree to adhere to the following conditions:

1. All exit doors leading from the facility are to remain unobstructed and permit safe travel away from the building in the event of an emergency.
2. All exit doors from residential occupancies exiting from the same building as the applicant facility shall remain clear, unobstructed, and separate from the barricaded area.
3. Any necessary permissions from the property owner will be obtained and provided with this application.
4. If encroaching on a municipal road, the patio area is not to be closer than 4.5 meters from the center line of the Highway and the roadway is to be maintained obstruction free to provide emergency response vehicles access. A Pop-Up Patio Application will be/has been submitted to the Economic Development Department.
5. Meet all the terms of the agreement for a Temporary Patio Extension as specified in the information provided on the City of Woodstock website.
6. Meet all the eligibility criteria and applicable requirements of the Alcohol and Gaming Commission of Ontario.

Signature of Applicant

(Entering your name is representative of your signature)

Signature of Witness

(Entering your name is representative of your signature)

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Today's Date _____

Issuance of the Approval Letter is subject to the following department approvals:

Woodstock Police Service
Southwestern Public Health

Fire Department
Public Works Department

Engineering Department
Building Department

Notice of Collection

Personal information contained on this form is collected by the Corporation of Woodstock under the authority of the *Municipal Act* and will be used by the City in making decisions on this Temporary Patio Extension. Questions about the collection of this information may be made to the City Clerk, 500 Dundas Street, P.O. Box 1539, Woodstock, Ontario, N4S 0A7, or by telephoning 519-539-2382 ext. 2500, during business hours.